



**WHITERIVER UNIFIED SCHOOL DISTRICT  
STUDENT DISCIPLINE POLICY**

**GOVERNING BOARD POLICY JK**

**Adopted April 13, 2011**

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## **I. Introduction**

### ***A. Purpose of Policy***

The Whiteriver Unified School District Student Discipline Policy is developed as a means for helping the School District, staff, parents and students implement fair and consistent standards of student conduct and due process procedures for the Whiteriver Unified Schools. This policy will allow for flexible application between the elementary, middle school, and high school levels.

Through the cooperative effort of the student, parents and school personnel, the student is encouraged to develop self respect and self confidence, to recognize the essential worth in each individual and to respect the rights and property of others.

### ***B. Application of Policy***

This policy is intended to regulate the conduct of a student, and/or provide the ability to discipline a student when the student:

- 1) is on school grounds or at a school sponsored event;
- 2) is traveling to or from school or a school sponsored event;
- 3) is under a suspension or expulsion from another school district or has engaged in misconduct while attending another school district;
- 4) has engaged in misconduct that is in any other manner school related or affects the order or operation of any district school, or
- 5) has engaged in vandalism of WUSD property after school or during summer vacation.

For the purpose of this paragraph, the term "school grounds" includes all property owned or controlled by WUSD and all property reasonably adjacent to where students congregate during or immediately before or after school.

The District reserves the right to hold students accountable for behavior that did not occur on District property or behavior that occurred in other school districts, including situations where the student was not at the time a student in the Whiteriver Unified School District. In the case of suspension, the District in its sole discretion can schedule a hearing to determine if the student will be allowed to enter a District school, or if the District will honor the discipline imposed while the student attended another school district. In the case of expulsion, the District will honor the discipline imposed while the student attended another district.

## **II. Interventional Alternatives**

### ***A. Rationale***

Discipline should be a guiding, rather than a punitive, device. It follows, then, that the best discipline is preventive in nature. To that end, students should learn to be effective decision makers and problem solvers. Therefore, school personnel should attempt to intercede with students before behavior seriously interrupts the educational process.

## ***B. Problem Prevention Methods***

Through annually revised student handbooks, each student shall be informed of behavior expectations and the rights and responsibilities that he/she enjoys as a student of the particular Whiteriver Public Schools attended; provided, however, that failure of a student to receive a handbook shall not excuse student conduct otherwise subject to discipline.

School activities or situations which can be judged to be conducive to breaches of discipline shall be minimized or eliminated as the circumstances warrant.

Consistent, fair, and effective discipline procedures should be applied and followed from classroom to classroom in the administration of student discipline.

All instructional, as well as administrative staff shall be aware of resource personnel who may be available for assistance in the amelioration of discipline problems, and who may be available within the School District or building itself such as:

- Counselors
- School Psychologists
- Health Services
- Alternative Classroom Teachers

Effective communication between student, teacher, parent, and/or administrator results in the prevention of many discipline problems. Such communications include the following:

- Student/Teacher conferences
  - Behavior Contracts
  - Bestowal or withdrawal of privileges
- Parent/ Teacher Conferences and/or Parent Teacher Contract
- Staffing between teacher, parent, and any other specialized professional individuals who may give input to behavioral problems of any student.

Students who are identified as being unresponsive to mainstream education experiences may be provided various degrees of specialized education, including:

- Independent projects
- Technological learning devices
- Student research or independent study based on individual interest/need
- Work/study experience

- Alternative educational environment

The following resources from outside the school system may, in situations deemed appropriate by the School District, be used for prevention/intervention of discipline situations:

- Social agencies
- Behavioral Health services
- Indian Health Services
- Probation offices/juvenile court services
- Law enforcement agencies
- Child Protective Services

### **III. Guidelines for Disciplinary Action**

#### ***A. Introduction***

This section consists of:

- Prioritized list of consequences
- Guidelines for use of matrices

The matrices are attached as appendices to this policy.

#### ***B. Prioritized List of Consequences***

##### *Reprimand*

A formal conference and warning from the school official to the student. Written communication is sent to the parent.

##### *Restriction –PCR (Parent Conference Required)*

The student will be temporarily moved to a safe supervised restrictive area away from the regular academic setting. A parent conference will be required, but if a parent/guardian does not respond, a corresponding disciplinary action will incur.

##### *Detention*

A restriction of free time privileges such as recess; time after school may also be used as detention time, but should not exceed more than one hour per day.

##### *Special assignment*

When a student is given any additional work to perform that other students in a non disciplinary situation otherwise are not required to do.

### *Restriction of bus privileges*

The temporary exclusion of a student from school transportation facilities for up to ten days.

### *Loss of privileges*

When a student is not allowed to participate in any school activity other than academic classes. This may include extra curricular activities during or after the regular school day.

### *In School Suspension*

Removal from the regular academic setting into another area such as a classroom, psychologist's office or principal's office.

### *Restitution*

At the administrators' discretion, the student may have or will be required to serve an alternate consequence which may include but not be limited to community service, letter of apology, fines/fees, grounds keeping, litter control, parent supervision and others.

### *Short-Term Suspension*

Removal from school and school-related activities such as; dances, clubs, field trips, athletic events and others for a specified length of time, not to exceed ten (10) school days.

### *Long-Term Suspension*

Removal from school related activities such as; dances, clubs, field trips, athletic events and others for a specified length of time, a minimum of eleven (11) school days and a maximum of one hundred one hundred eighty (180) school days. The period of long-term suspension may extend into the next school year. Governing Board actions required.

### *Revocation of Enrollment of Open Enrollment Students*

For open enrollment students who would otherwise be subject to a long-term suspension or expulsion, the hearing officer has the option to revoke enrollment effective at any time within the school year.

### *Expulsion*

Permanent removal of a student from school. Governing Board action is required. Appeal for reinstatement is available and must be approved by and is at the discretion of the Governing Board.

## **C. Guidelines for Use of Matrices**

### *Policy*

A student shall not commit or attempt to commit, induce or solicit another to commit, or conspire to commit, any of the infractions listed in the attached matrices. Each infraction listed in the matrices is defined in this policy. The attempt, inducement, solicitation or conspiracy to commit any infraction by a student shall be treated, for the purpose of imposing discipline, as if the student actually had committed the infraction.

### *Suspension Authority*

The authority to suspend students is vested in the Superintendent, all assistant superintendents, the principal, associate principals, assistant principals, administrative assistants, and assistants to the principal.

### *Multiple Violations*

For each infraction listed on the grades seven (7) through eight (8) and nine (9) through twelve (12) matrices, there is assigned a "maximum number" of violations that may be committed by a student during a school year. [The matrices do not currently show these maximum numbers] When the maximum number of violations has occurred, referral will be made to the Governing Board for possible imposition of additional discipline. In addition, any three (3) suspensions in a semester period or any five (5) suspensions in a year will require a long-term suspension hearing.

For those infractions where a maximum number of violations is not specified, or where the infraction is not listed on the infraction/consequence matrix, the appropriate administrator will exercise his/her judgment for appropriate disposition.

Should several different infractions occur and should the cumulative effect have a significant impact on the safe and orderly operation of the school, consequences may be more severe.

### *Deviation from Matrix*

Each matrix contains the minimum and maximum consequences recommended in the event of each infraction or reoccurrence. An administrator or the Governing Board may deviate from the Matrix if justified. In the event that a deviation is made by an administrator, written justification for such deviation shall be forwarded to the Superintendent.

### *Removal from the Classroom*

Continued misbehavior may result in detention of the student after school or during break periods. A student may be removed from the classroom, but be permitted to remain in school. This action may be necessary to preserve order in the classroom environment. Should such a removal occur, the student will be supervised by a staff member. The building principal or the principal's designee makes this assignment.

### *Course Credit*

A student who has been suspended is encouraged to continue his/her education outside of the regular school environment. A student who has been placed on long term suspension may, upon submission of a written request to the building principal and at the principal's absolute discretion, be provided with course outlines, course goals and objectives, and the opportunity to take comprehensive examinations after the suspension period has expired. In appropriate situations this will provide the responsible student with the opportunity to obtain course credit. Any participation on the part of the classroom teacher(s) is optional, and any financial compensation required for special services rendered by the teacher at the request of the parent is the responsibility of the parent.

### *Student Withdrawal Prior to Disciplinary Hearing*

If a student withdraws from school after receiving notice of possible action concerning discipline, or if



the student fails to attend the hearing for discipline, the Governing Board or administrator may continue with action after withdrawal or failure to attend and may record the results in that student's file. The student is subject to those consequences upon reenrolling in the Whiteriver Unified School District.

#### *Counseling Alternative*

If, in the judgment of the principal or Governing Board, it appears that counseling is in the best interest of the student, a suspension as called for in the matrix may be shortened, altered, canceled or postponed. If a long-term suspension is reduced with a counseling option, the administration may recommend drug or alcohol screening as a condition of early return.

### **IV. Due Process Procedures**

The appropriate building administrator shall maintain a written discipline log where 1) the names of individual students, 2) the nature of offense(s) committed (as keyed to the applicable discipline matrix), and 3) the disposition of the cases are recorded. A copy of the log will be submitted to the Superintendent or Assistant Superintendent weekly during the school year. The Superintendent shall notify the Governing Board of the discipline actions. Entries made in this log will be limited to those individual students where restriction pending parent conference, alternatives to suspension, short or long term suspension, or expulsion is the discipline consequence decided upon by the appropriate building administrator. A standard format for this log will be used by all building administrators.

#### **A. Referral**

A referral is a written notice of alleged misconduct to the appropriate administrator. Upon receipt of a referral, the appropriate administrator shall determine whether a reminder, reprimand, conference, detention, time out, in-school suspension, or short-term suspension is appropriate, or whether a long-term suspension or expulsion should be recommended. A pupil shall be referred to the administrator when the gravity of the offense, the persistence of the behavior, or the disruptive effect makes the continued presence of the pupil in the classroom detrimental to the educational process. A student may be subject to discipline pursuant to this policy despite the absence of a written referral.

#### **B. Restriction Pending a Parent Conference**

A restriction is the removal of a student from school and school activities until a parent conference is held with the appropriate building administrator. The purpose of a parent conference is to attempt to reach a satisfactory and workable solution to the problem the student is experiencing. Under no circumstances may the restriction exceed ten (10) school days.

#### *Procedure:*

*Step 1.* As soon as possible following the alleged infraction, the appropriate building administrator must give the student, in an informal conference, oral or written notice of the alleged misconduct.

- If the student denies the allegation, the evidence will be explained to the student.
- The student will be allowed to present his/her own version of the situation.

*Step 2.* If following Step 1, and following the administrator making any further inquiries the administrator deems necessary, any building administrator determines that the facts so warrant, the

student may be restricted from school pending a parent conference.

- The effective date of the restriction is the day of the informal conference with the student.
- If the student is released during the normal school day, an expeditious effort will be made to contact the parent. If the parent cannot be contacted, circumstances, such as the child's age or location of the school, may require that the student remain at school in a setting isolated from other students until the end of the normal school day and be given a written message to the parents explaining that the student was removed from class and, after attempts to contact the parent were unsuccessful, isolated from other students until the end of the school day.

*Step 3.* A letter giving notice of the restriction must be delivered to the student whenever possible. The letter shall contain:

- A statement of restriction, including the alleged misbehavior.
- Instructions and an explanation of the reason for the parent conference.
- A brief explanation of short term suspension.

*Step 4.* A copy will be mailed to the parent. Whenever conditions reasonably permit, a telephone call to the parent, based on the contents of the notice, should be made.

*Step 5.* The parent conference with the school official, parent and student will be held at the time agreed upon by the official and the parent.

*Step 6.* At the parent conference, the school official will give the parent and student oral or written notice of the alleged misconduct and evidence supporting the allegation.

- The student will be given another opportunity to present his/her version.
- The parent will be asked to comment on the alleged misconduct.

*Step 7.* As a result of this conference, the student may be exonerated and thus readmitted to school, or may be readmitted to school upon mutually agreed upon circumstances (e.g., time out, restitution) or the student may receive a short term suspension from school, provided that the combination of the restriction pending a parent conference and the short-term suspension may not exceed ten (10) school days.

*Step 8.* The student will be allowed reasonable access to class assignments, upon written request, and make up tests upon returning to school.

### ***C. Emergency Conditions***

#### ***Emergency Suspension***

A student may be immediately removed from school without prior use of the due process procedures described for a short term suspension if the student's presence in school poses a danger to person(s) or property, or an ongoing threat of disruption to the educational process.

The due process procedures described for a short term suspension must be provided as soon as

practicable following the removal of a student under emergency conditions.

#### *Temporary Exclusion from Class*

If a student's conduct in class disrupts the educational process or if the student persists in willful misconduct, a teacher may exclude the student from class for the remainder of the class session that day. In such cases, the teacher shall direct, or escort the student immediately to the principal or other school administrator responsible for student discipline. The teacher shall inform the student of the reason or reasons why the student is being excluded from class and, if practicable, and, if requested by the student, the teacher shall allow the student to explain his or her version of the events to the teacher.

#### ***D. Short-Term Suspension***

A short-term suspension is the removal of a student from school and school activities for a period of time not to exceed ten (10) school days. A short-term suspension may sometimes extend into summer school, the next semester, and/or the next school year.

##### *Procedure:*

*Step 1.* As soon as possible following the alleged infraction, the appropriate building administrator must give the student, in an informal conference, oral or written notice of the alleged misconduct.

- If the student denies the allegation, the evidence will be explained to the student.
- The student will be allowed to present his/her own version of the situation.

*Step 2.* After the informal hearing, the school official may either restrict the student pending a parent conference, *or* at that time suspend the student for up to ten (10) school days.

- When the restriction process is used (See *Restriction Pending a Parent Conference* above), those days missed due to restriction will be counted toward fulfillment of the short-term suspension.
- When a suspension is imposed, a reasonable effort should be made to notify the parent or guardian before the student is allowed to leave the campus.
- When the parent cannot be contacted, then the student may be isolated until regular dismissal time, and then be given a letter to the parent to be delivered by the suspended student.

*Step 3.* A letter will be mailed to the parent or guardian as official notification of the suspension.

- The letter will indicate the misconduct, and the length of the suspension.
- If the misbehavior so warrants, the school administration should warn the parent and student that a recommendation for long-term suspension may be made to the building principal or other appropriate District administrator.

*Step 4.* The school may request a conference with the parent of the student to discuss the prevention of future misconduct. As a result of the conference, and in the discretion of the appropriate school administrator, the student may be readmitted to school prior to the expiration of the short term

suspension upon mutually agreed upon conditions.

*Step 5.* The student will be allowed reasonable access to class assignments upon written request, and make up tests upon returning to school.

### ***E. Temporary Restriction of Bus Privileges***

The due process procedures used for Short Term Suspensions should be used to implement temporary restriction of bus privileges, which should last no more than 10 days.

### ***F. Long-Term Suspension***

A long-term suspension is the removal of a student from school and school activities for a period of time not less than eleven (11) school days and not more than one hundred eighty (180) consecutive school days. A long-term suspension may sometimes extend into summer school, the next semester, and/or the next school year.

*Procedure:*

*Step 1.* If an administrator believes that a long-term suspension hearing is appropriate, the administrator shall schedule a long-term suspension hearing and shall mail, by certified letter with return receipt requested or hand deliver written notice of a hearing to the student's parent. This should be done five (5) working days prior to the formal hearing.

*Step 2.* The notice shall contain:

- The alleged infraction(s).
- A description of possible disciplinary action.
- A copy of this policy.
- The time and place of the formal hearing.
- A statement that the student and the student's parent(s) are entitled to various procedural rights related to the hearing as described in this policy, including the right to have counsel present provided that twenty-four (24) hours written notice is given to the administrator that counsel intends to participate.
- The name of the Board appointed hearing officer assigned to hold the formal hearing, and how the hearing officer may be contacted.

*Step 3.* If reasonably possible, the formal hearing will be scheduled during the short-term suspension. Generally, the hearing is held after the short-term suspension expires only if the student and/or parent request a later date, and agree that the student will remain out of school until the formal hearing is completed.

*Step 4.* The following guidelines shall be observed at the formal hearing:

- The hearing will be closed to the public, unless the student's parent requests an open hearing, in writing by letter, addressed to the principal.

- The student may be represented by counsel. However, the administrator must be given written notice at least twenty-four (24) hours before the hearing if the student or the student's parent(s) will have an attorney present. If such written notice is not given, or if such written notice is given fewer than twenty-four (24) hours before the hearing, and an attorney for the student or the student's parents(s) is present for such hearing, the administrator conducting the hearing may, in his or her discretion, conduct the hearing with such attorney present, but without the attorney being permitted to participate actively in the hearing, or the administrator may reschedule the hearing. If the date for such rescheduled hearing falls outside the short-term suspension period, the student and/or the student's parents(s) must agree that the student will remain out of school until the formal hearing is completed. If the student and/or the student's parent(s) do not agree that the student will remain out of school until the formal hearing is completed, the administrator may conduct the hearing as originally scheduled and shall allow the attorney for the student and/or the student's parent(s) to remain at the hearing, but the attorney will not be permitted to participate actively in the hearing.
- The person who imposed the short-term suspension, or his or her representative, shall be allowed to submit evidence, present witnesses, and testify against the student.
- All witnesses presented by either party shall be placed under oath before testifying.
- The student, or the student's representative, has the right to question all the witnesses.
- The student, or student's representative, shall be allowed to submit testimony and other evidence and present witnesses.
- The person who imposed the short-term suspension shall be allowed to question the student and all witnesses.
- The student, or student's representative, may contact the person imposing the short-term suspension in advance of the hearing, to secure non-privileged information concerning the evidence to be presented against the student.
- The hearing will be recorded. Copies of the record of the hearing shall be furnished upon request to the student's parent at the parent's expense.
- The hearing officer is not required to enforce the formal rules of evidence at the hearing.

*Step 5.* Not later than two (2) school days after the hearing, the hearing officer shall make written and dated findings as to whether the student engaged in the alleged misconduct and, if so, shall specify the disciplinary action. Any suspension ordered shall include the beginning and ending dates of the suspension. The student and the parent shall be notified of the findings and the decision to suspend by mail or hand delivery. The student and parent shall also be informed of the student's right to appeal any long-term suspension imposed. If the misbehavior so warrants, the hearing officer should also warn the parent and student that a recommendation for expulsion may be made to the Superintendent.

*Step 6.* A student who has received a long-term suspension is encouraged to continue his/her education outside of the regular school environment. If it is determined by the District that the student shall be admitted to the Whiteriver Unified School District alternative program for long-term suspended or expelled students, then it is the prerogative of the Governing Board to stipulate or accept additional recommendations for the conditions of continued enrollment.

The student may, at the student's own expense, enroll in another school district. Credits obtained at other schools, which are normally deemed to be transferable, will be transferred to the student's record if the student later returns to the Whiteriver Unified School District.

*Step 7.* No sooner than after completion of more than one-half (1/2) of the student's suspension period, a student who has received a long-term suspension may apply for early readmission. The Superintendent may authorize such early readmission. The application for readmission must be filed in the District's Superintendent's office and must:

- Contain a hand-written statement from the student stating what progress the student has made, what the student's goals are, why the student feels he/she should be readmitted, and why the student wants to come back to school.

### **G. Expulsion**

Expulsion is the permanent exclusion of a student from school and school activities, unless the Governing Board reinstates the student's privileges to attend school. The authority to expel a student rests exclusively with the Governing Board.

*Procedure:*

*Step 1.* Each recommendation for expulsion shall be delivered to the Superintendent. A recommendation for expulsion may be made before, after or in conjunction with a long-term suspension hearing, if one is to be held.

*Step 2.* If the Superintendent concurs with the recommendation, it shall be forwarded to the Governing Board.

*Step 3.* In each case in which a recommendation for expulsion receives the approval of the Superintendent, the Governing Board will meet in executive session (a) to determine whether the nature of the accusations against the student justify an expulsion hearing; (b) to determine whether the hearing will be held before the Governing Board or before a hearing officer; (c) to designate a hearing officer if one will be used; and (d) if the hearing will be conducted by the Governing Board, to determine whether the hearing will be conducted in executive session. The Governing Board will normally not review any documents or other pertinent evidence during this initial executive session.

*Step 4.* The expulsion hearing should be scheduled so that it may be resolved if reasonably possible during the period of any suspension.

*Step 5.* Notice of the expulsion hearing shall be sent to the student's parent(s) or the student (if emancipated) at least five (5) school days before the date scheduled for the hearing, by mail or hand delivery.

The notice shall contain:

- The time, date and place of the hearing.
- The name of the hearing officer and how he or she may be contacted, or a statement that the Governing Board will preside at the hearing.
- A description of the alleged infraction, and the proposed discipline.

- A copy of this policy and A.R.S. §§ 15-840 and 15-843 unless previously provided in connection with the same infraction.
- A statement that the student and his or her parent(s) are entitled to various procedural rights as described in this policy.
- A statement that the student may be represented by counsel at the hearing. However, if the student will be represented by counsel at the hearing, the student or the student's parent(s) shall give the Superintendent written notice of representation at least twenty-four (24) hours prior to the hearing.
- If the hearing is held before the Governing Board, advice of the Governing Board's decision to conduct the hearing in executive session, unless the parent or emancipated student requests in writing that the hearing be conducted in open session.
- If the hearing is held before a hearing officer, advise that the hearing will be conducted in private with the attendance only of the hearing officer, administrative representatives, the student and the student's parent(s), counsel for the parties and witnesses necessary to the proceedings, unless the parent(s) or emancipated student requests in writing that the hearing be open to public attendance.
- A statement that, following a request by either party to the expulsion hearing, the hearing may be rescheduled at the reasonable discretion of the school administration or Governing Board. To request that the hearing be rescheduled, the student or parent, or administrative representative, must submit a request showing good cause to the Superintendent at least three (3) school days prior to the date of the hearing as originally scheduled.
- A statement that if a hearing officer presides at the expulsion hearing, the student or parent(s) may appeal any recommendation made by the hearing officer.

*Step 6.* Before the expulsion hearing, the student, parent, legal guardian, legal counsel, or someone else designated in writing by the parent or guardian, will be provided, upon request, access to any and all non privileged evidence that may be presented at the hearing, as well as access to the student's own records.

*Step 7.* The expulsion hearing will be conducted by the Governing Board or the hearing officer, whichever is applicable, in accordance with Arizona law. Either the hearing must be recorded on tape or an official record must be kept in some other appropriate manner.

During the expulsion hearing, the student will be entitled to:

- Question any or all adverse evidence and witnesses.
- Present favorable evidence and witnesses.
- Be represented by a parent, legal guardian, legal counsel, or someone else designated in writing by the student or parent or guardian.
- Record the hearing in any reasonable manner at the expense of the student or parent(s).

*Step 8.* If the expulsion hearing is before a hearing officer, the hearing officer shall, within two (2)

school days following the expulsion hearing, prepare a record of the hearing, a statement of findings of fact concerning the charges presented and a recommendation concerning whether the student should be expelled or whether some other discipline should or should not be imposed. The record, findings and recommendation shall be forwarded to the Governing Board. A copy of the findings and recommendation shall be sent to the student's parent(s) or, if applicable, the emancipated student, together with notice that the parent(s) or emancipated student may obtain a copy of the record at their own expense, and that the findings and recommendation of the hearing officer may be appealed to the Governing Board pursuant to procedures set out in this policy. The Governing Board retains the authority to accept the recommendation of either the site administrator or the hearing officer.

*Step 9.* If the expulsion hearing was held before a hearing officer, the parent(s) or emancipated student may appeal the hearing officer's findings and/or recommendation and/or the procedures used at the hearing to the Governing Board by preparing written objections to the findings and/or recommendations and/or the procedures utilized at the hearing. Any appeal must be submitted in writing to the office of the Superintendent within five (5) days after receipt of the hearing officer's findings and recommendation. The written appeal must specify every objection to the hearing officer's findings and/or recommendations and/or the procedures utilized at the hearing on which the appeal is based. Each such objection to the hearing officer's findings and/or recommendations and/or the procedures utilized at the hearing must specify:

- whether the objection concerns a claim that an action (or inaction) by the hearing officer is arbitrary and capricious, and the reason(s) why;
- whether the objection involves a claim that an unlawful procedure occurred, and the reason(s) why;
- whether the objection concerns a claim that punishment is recommended which is not justified under the circumstances, and the reason(s) why; and
- whether the objection concerns a claim that a finding or recommendation has been made which is not supported by competent evidence, and the reason(s) why.

The Governing Board shall disregard any objection not raised in the written appeal or which fails to state with specificity the reasoning underlying the objection as described above.

*Step 10.* Not less than five (5) nor more than sixty (60) days after receipt of the hearing officer's findings and recommendation, the Governing Board shall act on the recommendation and any written appeal submitted by the parent(s) or emancipated student. The Governing Board's action may be taken in open session or in executive session, as the Governing Board determines to be appropriate, except that the parent(s) or, if applicable, the emancipated student, may request that no consideration or action occur in executive session. The parent(s) or emancipated student shall be given not less than three (3) days notice of the Governing Board meeting at which the Governing Board will consider the findings and recommendation of the hearing officer and any appeal. The parent(s) or emancipated student shall be entitled to be present at such meeting and, in cases where a timely appeal has been filed; the following procedures shall be followed:

- The parent(s) or emancipated student shall be allocated five (5) minutes to present arguments in support of the appeal. The school administration shall thereafter be allocated five (5) minutes to rebut any arguments in support of the appeal. The presentations shall be limited to oral arguments, and no testimony or exhibits shall be presented unless the Governing Board determines, in its sole discretion, that extraordinary circumstances exist so as to warrant the



introduction of testimony or exhibits.

- The Governing Board, in its sole discretion, may ask questions of those presenting arguments concerning the appeal. It is anticipated that such questions and answers will last not more than ten (10) minutes.

*Step 11.* If the hearing originally was held before the Governing Board, or if the Governing Board is acting on the findings and recommendation of the hearing officer, the Governing Board shall cause notice of its decision to be sent by mail or by hand delivery to the parent(s) or emancipated student within three (3) days after the meeting. The notice shall name the student, describe the misconduct found to have been committed, if any, state the decision concerning any appeal, if applicable, and specify any discipline to be imposed.

*Step 12.* Re-admittance Procedure:

A student expelled from Whiteriver Unified School District may request re-admittance by making written application to the Board. Readmission is at the discretion of the Governing Board. In addition, it is the prerogative of the Board to stipulate appropriate conditions for re-admittance. The application for re-admittance shall occur no less than nine (9) months after the date of the expulsion, however, the student may not be readmitted until at least two (2) complete semesters have passed (the remainder of the semester in which the violation has occurred and two [2] additional semesters). The application must be filed in the District Superintendent's Office and must contain the following:

- a handwritten statement by the student stating what progress the student has made, what the student's goals are; why the student thinks he/she should be readmitted; and why the student wants to come back to school. The letter should be directed to the attention of the Governing Board.
- all information that the student and the student's parent(s) consider relevant to the Governing Board's determination as to whether or not to readmit the student; for example:
  - Academic progress since the expulsion;
  - Counseling that student and/or the family has received;
  - Community service activities;
  - Employment since the expulsion;
  - Discipline at any school attended since the expulsion;
  - Letter of recommendation from employers, etc.
  - Juvenile court records; and
  - be filed in the District Superintendent's office.

The Governing Board shall meet in executive session to consider an initial application for readmission. The student and the student's parents have the right to be present in the executive session but do not have the right to make a presentation or address the Governing Board unless they are asked to do so by the Governing Board. For this reason, it is important that the application for readmission contain all information that the Governing Board may deem important in determining whether to readmit the student. This should include evidence

indicating (i) an appreciation by the student of the severity and inappropriateness of the student's prior misconduct and (ii) that such misconduct or similar misconduct will not be repeated. It may also be helpful to describe the student's activities since the expulsion. Any statements in support of the student's application for readmission should be filed with the application. The Governing Board, in its sole discretion, shall determine whether the student should be readmitted, and, if so, under what restrictions or conditions. The burden is on the student and the student's parent(s) to convince the Governing Board that readmission is appropriate considering the interests of the expelled student as well as the interests of the other District students and staff. The Governing Board's decision is final.

A student may file more than one (1) application for readmission. Applications subsequent to an initial application, however, may not be filed more frequently than every ninety (90) days and the Governing Board shall only meet to discuss and consider the application if at least two (2) members of the Governing Board ask that the matter be placed on an agenda for discussion in executive session.

As a condition for readmission from an expulsion, the student, with affirmation from the student's parent(s) or guardian, must agree to the following conditions: regular attendance with no unexcused absences; no violation of school rules or policies; timely completion of all class assignments and such other conditions depending upon the nature of the original violation for which the expulsion was provided. The student may be limited as to attendance or participation in after school activities, school sports, and extra curricular events or activities as deemed appropriate by the Governing Board and District administration.

A student granted readmission from expulsion and the student's parent(s) shall receive written notice that the student's failure to follow the conditions for readmission or commission of a criminal or civil violation related to the school order may result in immediate imposition of the original expulsion.

*Step 13.* The student may, at the student's own expense, enroll in another school district. Credits obtained at other schools which are normally deemed to be transferable will be transferred to the student's record if the student is later permitted to return to the Whiteriver Unified School District.

## ***H. Appeals***

Parents and students should be aware that school disciplinary actions, although similar in many ways to the rest of the legal system, are not exactly the same. In the same sense, the appeal and review procedure is not to be considered the same as, or as formal as a court proceeding.

### ***Short-Term Suspension Appeal***

If a short-term suspension was imposed by an associate/assistant principal or administrative assistant, the suspension may be appealed to the principal by filing a written notice of appeal with the principal within three (3) school days after the receipt of the original decision.

If such an appeal is filed, it shall be reviewed by the principal within three (3) school days of the date the appeal is received. The basis of the appeal shall be specified in full detail in the written notice.

Reasonable effort will be made by the building principal to expedite the appeal procedure, upon the request for speedy review by the parent. The principal will attempt to discuss the case with the parent

and render a decision within twenty-four (24) hours if such a request is made. During this time, the prior decision of the associate/assistant principal or administrative assistant will continue in full force and effect.

The decision of the principal will be final.

#### *Long-Term Suspension Appeal*

Request for review to principal:

- A review of the decision for a long-term suspension by a hearing officer may be appealed to the principal by filing a written notice of appeal with the principal within three (3) school days of the date of the receipt of the hearing officer's decision. The basis of the appeal shall be specified in full detail in the written notice.
- The principal may review any or all evidence presented at the long-term suspension hearing as the principal deems appropriate, or request that additional information be secured and supplied.
- The principal may rescind, reduce, alter or uphold the long term suspension. The principal may not increase the long-term suspension.
- Within two (2) school days of the review of the decision, the principal must notify, in writing, the person filing the appeal of the decision.
- If the decision is originally imposed by the principal, a review of the decision may be requested by following the procedure under "Request for review by Superintendent or Superintendent's designee".

Request for review by Superintendent or Superintendent's designee:

- A review of the appeal decision made by the principal may be requested from the Superintendent or the Superintendent's designee, by filing a written request with the Superintendent or Superintendent's designee, within three (3) school days after the receipt of the appeal decision. The basis for request for review shall be specified in the written request for review.
- If such a request is filed, it shall be reviewed within five (5) school days from the date the request is received by the Superintendent or Superintendent's designee.
- In cases of review by the Superintendent, he/she shall confine himself/herself to a review of such relevant records and evidence, and such other evidence as the Superintendent shall, in his/her sole discretion deem appropriate. The Superintendent will not hold a hearing to rehear the case.
- Within ten (10) school days of the receipt of the request, the Superintendent or the Superintendent's designee must notify, in writing, the person filing the appeal of the decision.
- If it is determined that the hearing was unfair or that there were procedural errors that prejudiced the student, a new formal hearing should be ordered.

- If it is determined that new evidence not previously able to be presented would have substantially affected the results of the hearing, a new formal hearing shall be ordered.
- If it is determined that the evidence against the student was insufficient, the decision to suspend should be reversed, and the student immediately reinstated in school.
- If the person reviewing the appeal decides that the length of suspension is excessive, the length of suspension shall be modified.
- If the person reviewing the decision sustains the decision to suspend, notice to that effect must be sent to the student and parent within three (3) school days.

#### *Appeal to the Governing Board*

If the decision of a principal or District administrator is upheld by the Superintendent or the Superintendent's designee, such decision may be appealed, in writing, to the Governing Board within three (3) school days after the decision is rendered by the Superintendent or the Superintendent's designee.

If such an appeal is filed, it shall be reviewed in executive session within sixty (60) days, or in the Governing Board's discretion at a special meeting scheduled by the Governing Board.

Within five (5) school days after the review of the appeal, the Board shall notify the student and/or parent by certified mail (return receipt requested) whether the long term suspension decision has been upheld or is in any manner overturned or modified.

The decision of the Governing Board is final.

### **V. Discipline of Students with Disabilities**

#### *Suspension for ten days or less*

Suspension of a special education student for no more than ten (10) consecutive days, or a series of suspensions totaling no more than ten (10) days may be implemented on the same basis as for a regular education student. (It is not considered a change of placement.) Please refer to the due process procedures for regular short term suspensions and appeals.

Any discipline that is less severe than a short term suspension may also be implemented on the same basis as for a regular education student using the same procedures.

#### *Suspension for over ten days*

A recommended suspension of a special education student for more than ten (10) consecutive days, or a series of suspensions totaling more than ten (10) days, may constitute a change of placement and shall require a manifestation determination conference. Such a conference shall be for the purpose of determining whether or not the offense is a manifestation of the student's disability.

If the offense is not a manifestation of the disability of the student, the student may be suspended by following the District policies for students in general, provided that educational services are continued during the period of disciplinary removal for a student with a disability qualified under the Individuals

with Disabilities Education Act (IDEA). A student with a disability qualified for educational services under the Americans with Disabilities Act or Section 504 of the Rehabilitation Act of 1973, and not qualified under IDEA, may be suspended or expelled from school, and educational services may be ceased, if non-disabled students in similar circumstances do not continue to receive educational services.

If the behaviors are a manifestation of the disability of the student, the District may not extend the suspension of the student beyond the initial ten (10) school days.

An exception to the above allows for an IDEA qualified student to be given a change in placement to an interim alternative educational setting for not more than forty-five (45) days, in accord with federal law and regulation, if the removal is for IDEA defined drug or weapons offenses or is based upon a due process hearing officer's determination that injury to the child or another is substantially likely if current placement is maintained.

Any interim alternative educational setting must be selected so as to enable the child to continue to progress in the general curriculum, although in another setting, and to continue to receive those services and modifications, including those described in the child's current IEP; and include services and modifications which are designed to prevent the behaviors for which the placement was made from recurring. (Caution: refer to IDEA statutes and regulations before implementing the exception.)

A student qualified under the Individuals with Disabilities education Act (IDEA) as revised in 1997 may not be expelled from school but in compliance with federal law and regulation may be given a change in placement. The Individualized Education Program Team generally determines a change in placement of an IDEA qualified student. During any change in placement the school must provide services to the extent necessary to enable the child to appropriately progress in the general curriculum and appropriately advance toward achieving the goals set out in the child's Individualized Education Programs.

A student with a disability qualified under the Americans with Disabilities Act or Section 504 of the Rehabilitation Act of 1973 and not qualified under the Individuals with Disabilities Education Act as revised in 1997, may be suspended or expelled from school and education services may be ceased, if non-disabled students in similar circumstances do not continue to receive education services.

## **VI. OTHER PROVISIONS**

### ***A. Age of Majority***

Any student who reaches the age of majority (18 years of age) and remains in school, shall continue to be bound by the policies, rules, and regulations of the Whiteriver Unified School District.

A student who has reached the age of majority has the right to sign papers and/or attend conferences on behalf of him/herself.

Any notice required by the Comprehensive Student Discipline Policy to be sent to a student's parent or guardian shall be sent to the student if the student has reached the age of majority.

An exception to these rules exists for special education students.

### ***B. Searches, Seizures, Warrants, Interviews and Interrogations***

### *Searches*

A search of a student or the student's personal property (including motor vehicles parked on school property) may be conducted if school authorities have a reasonable suspicion that the student possesses or the property contains an item or items which violates state, federal or local law, School Board policy or regulation, or may disrupt the educational process.

In conducting a search of a student or the student's personal property, the administrator must consider the intrusiveness of the proposed search in light of the age and sex of the student and the nature of the suspected infraction. Strip searches of students shall not be conducted or allowed by a school official.

Lockers are provided as a convenience to the students but remain the property of the school and are subject to its control and supervision. Students have no reasonable expectancy of privacy, and lockers, desks, storage areas, et cetera, may be inspected at any time with or without reason, or with or without notice, by school personnel

Searches may be conducted by a school principal, assistant principal or district administrator. A teacher or campus security officer may search a student under the conditions set forth above only when an administrator is not readily available to conduct the search. All searches by teachers or campus security officers shall be reported to the principal or the principal's designee as soon as possible.

### *Seizures*

Illegal items or other possessions reasonably determined to be a threat to the safety or security of others shall be seized by school personnel and/or legal authorities.

Items which are or may be used to disrupt or interfere with the educational process may be removed from the student's possession.

Items seized may be held by the school, returned to the parents, or turned over to the appropriate law enforcement agency. The method of disposition shall be the responsibility of the school administration.

### *Warrants*

When a peace officer enters a campus providing a warrant or subpoena or expressing an intent to take a student into custody, the office staff shall request that the peace officer establish proper identification, complete, and sign a form for signature of an arresting officer or interviewing officer. The school staff shall cooperate with the officer in locating the child within the school. If a student is arrested and removed from campus, every reasonable effort should be made to contact the student's parent/guardian by school authorities and a school release form should be completed.

If a search warrant is served, every reasonable effort should be made to cooperate with law enforcement officers.

### *Interviews/Interrogations* [This section has broader applicability than just discipline]

School officials may question students regarding matters or incidents that occur at school without limitation. The parent will be contacted if a student interviewed is then subject to discipline for a

serious offense. A student may decline at any time to be interviewed by the School Resource Officer (SRO) or another peace officer.

1. When child abuse or abandonment of a student is alleged:

If a child protective services worker or peace officer enters the campus requesting to interview a student attending the school, the school administrator shall be notified. Access to interview shall be granted when the child to be interviewed is the subject of or is the sibling of or is living with the child who is the subject of an abuse or abandonment investigation. The personnel of the District shall cooperate with the investigating child protective services worker or peace officer. If a student is taken into temporary custody in accordance with A.R.S. § 8-821, the child protective services worker or peace officer may be reminded to notify the student's parent of the custody, pursuant to A.R.S. § 8-823. The child protective services worker or peace officer shall be requested to establish proper identification and complete and sign a "Form for Signature of Interviewing Officer." School personnel should comply with instructions from the CPS worker or peace officer with respect to parent notification of the removal. As a general matter, after six (6) hours have elapsed following the relinquishment of custody by the school, school personnel may respond to inquiries from the parent or guardian about the temporary custody of the child and may, if considered necessary, call the parent or guardian. The CPS worker or peace officer may authorize the school to respond to inquiries from the parent or guardian before the expiration of 6 hours.

2. When child abuse or abandonment is not alleged:

No issue of student population safety is presented:

If a peace officer enters the campus requesting to interview a student attending the school on an issue other than upon request of the school or for abuse or abandonment, the school administrator shall be notified. If the officer directs that parents are not to be contacted because the interview is related to criminal activity of the parent(s)/guardian, the school official shall comply with the request. Unless these circumstances exist the parent will be contacted and will be asked if they wish the student to be interviewed. If the parent consents the parent will be requested to be present or to authorize the interview in their absence within the school day of the request. Where an attempt was made and the parent(s) could not be reached or did not consent within the school day of the request, the peace officer will then be requested to contact the parent(s) and make arrangements to question the student at another time and place.

Safety of the student population is of concern:

When a peace officer is present on the campus to interview students at the request of school authorities due to concerns for the safety of the students in the school population, parent contact shall be made if a student is taken into custody or following the determination that the student may be subject to discipline for a serious offense. The SRO, present at the request of the school for the continued maintenance of safety and order, may interview students as necessary regarding school related issues as determined by school officials.

***C. Reasonable Use of Physical Force in Self-Defense, Defense of Others, and Defense of Property***

A student shall not be disciplined for threatening or using physical force against another when and to the extent a reasonable person would believe such force is necessary to protect that person or a third

person against another person's use or attempted use of unlawful or otherwise inappropriate physical force. Verbal provocation alone does not justify the use of physical force.

A student shall not be disciplined for threatening or using physical force against another when and to the extent a reasonable person would believe it necessary to prevent theft or criminal damage to property.

#### ***D. Pupils who have Committed or are Believed to have Committed a Crime***

When a student is alleged to have engaged in misconduct that involves the commission of a crime, the student may be disciplined pursuant to the District comprehensive discipline policy in the same manner as if the misconduct was not criminal in nature. The attached discipline matrices indicate those infractions where notification of appropriate law enforcement must be made. Where police notification is not mandatory, school administrators may in their discretion report allegations of serious criminal misconduct to the appropriate law enforcement officials.

#### ***E. Corporal Punishment Prohibited***

An employee shall not knowingly, intentionally or recklessly engage in physical contact with a student in a manner that causes pain, or is reasonably likely to cause pain, or in a manner that a reasonable person would find insulting or offensive. Corporal punishment is strictly prohibited.

#### ***F. Sex Discrimination and Sexual Harassment***

It is the policy of the Whiteriver Unified School District that there be no discrimination against any student or employee on the basis of sex. In keeping with that policy, the District will not tolerate sexual harassment by any of its students. Sexual harassment is a violation of the District's Comprehensive Discipline Policy. The District considers sexual harassment to be a major offense which can result in disciplinary action.

Any unwelcome sexual advance, request for sexual favors or other verbal, written or physical conduct of a sexual nature constitutes sexual harassment when the harassment substantially interferes with a student's or employee's performance or creates an intimidating, hostile, or offensive school environment.

#### ***G. Gang Related Activities***

A student who commits infractions of the discipline matrices while under the auspices of gang affiliation could receive more serious consequences for each infraction. (The specific areas of focus are arson, assault, automobile misuse, controlled substance/drug possession/sale, destruction, disrespect, explosive devices, extortion, false information, fighting, fire alarm/bomb threat, intimidation/harassment, possession of stolen property, sexual harassment, theft, vandalism, verbal abuse, weapons.)

The type of dress, apparel, activities, acts, behavior or manner, or grooming displayed, reflected or participated in by the student shall not:

- Lead school officials to believe that such behavior, apparel, activities, acts or other attributes are gang related or would disrupt or interfere with the school environment or activity and/or educational objectives;



- Present a physical safety hazard to self, students, staff members, or other employees.
- Create an atmosphere in which the well-being of a student, staff member or other person is hindered by undue pressure, behavior, intimidation, overt gesture, or threat of violence.
- Imply gang membership or affiliation by written communication, marks, drawing, painting, design, or emblem upon any school or personal property or on one's person.

***H. Hate Crimes***

Any act designed to frighten, harm, injure, intimidate or harass an individual, which is motivated in whole or part by the student's bias. The student's bias may include, but not be limited to, race, religion, sexual orientation, ethnicity, national origin, disability, socioeconomic status or appearance.

Hate crimes are not separate, distinct infractions but constitute any act that is motivated by the student's bias against one (1) or more of the above groups.

A student who commits infractions of the discipline matrices that can be substantiated as a hate crime could receive more serious consequences for each infraction.

***I. Continued Disruption of the Educational Process***

Any student who accumulates multiple infractions of the Comprehensive Student Discipline Policy may receive more serious consequences. A student's discipline history may be considered when imposing more serious consequences.

***J. Refusal to Readmit a Student Under A.R.S. 15-841***

*Student discipline*

Teachers and principals are authorized to remove a student from a class in accord with A.R.S. 15-841. A teacher may remove a student to the principal, or to a person designated by the school administrator, in accord with the conditions of A.R.S. 15-841, when applicable.

*Student disciplinary proceeding*

Each teacher wishing to remove a student under A.R.S. 15-841 will provide the principal, or the designee of the school administrator, with documentation of the teacher's reason(s) for the removal of a student from class, using the appropriate form titled "Notice to Principal of Refusal to Readmit Student" at the time the student is initially sent to the office.

*Refusal to readmit per A.R.S. 15-841*

The administrator will discuss the requested removal with the teacher as soon as practical after the student is referred. The administrator will make the teacher aware of the disciplinary action implemented as a result of the removal in accord with the rules established by the Board. At that time the teacher will be required to state intent to readmit or refuse to readmit the removed student. If the teacher refuses to readmit the student, the reason shall be written on the Notice to Principal of Refusal to Readmit Student form by the teacher, explaining the conditions used to determine the removal, and shall be provided to the administrator by the next business day following the removal.

Either of the following conditions must exist for a removal under A.R.S. 15-841:

- The teacher has documented that the pupil has repeatedly interfered with the teacher's ability to communicate effectively with the other pupils in the class or with the ability of the other pupils to learn.
- The teacher has determined that the pupil's behavior is so unruly, disruptive or abusive that it seriously interferes with the teacher's ability to communicate effectively with the other pupils in the classroom or with the ability of the other pupils to learn.

The matter will be referred to the school placement review committee (SPRC) constituted in accord with statute if the conditions are consistent with those stated in A.R.S. 15-841. Within three (3) business days following the date of removal, the SPRC shall determine to either place the student in a new class or return the student to the existing class, if that is the best or only practicable alternative. (The committee will be composed of two [2] teachers elected by the faculty at large and an alternate, plus an administrator designated by the building principal.) The decision of the SPRC is final.

If the student is qualified for educational services under the Individuals with Disabilities Education Act (IDEA), any change in the student's individualized education program (IEP) shall be determined by the IEP team in accord with federal regulations.

#### *Professional Conduct*

It is expected that before excluding a student and refusing to readmit, the teacher will have exerted diligent and professionally sound efforts to manage the student's behavior. Such efforts will include the application of a variety of sound disciplinary techniques over a reasonable period of time. The teacher will be expected to confer with administration and colleagues (counselors, child study team members, parents, and psychologist) and to implement reasonable suggestions before invoking A.R.S. 15-841. The teacher will also have made reasonable attempts to obtain parental support in solution of the problem.

Upon referral to the principal for action under A.R.S. 15-841 the teacher will present reasonable documentation of the preceding requirements. All exclusions under A.R.S. 15-841 will be submitted on the Notice to Principal of Refusal to Readmit Student form.

It will be the responsibility of the teacher to notify the parent that the student is being excluded under A.R.S. 15-841. This notification will include a statement of the reasons the teacher is excluding, and refusing to readmit, the student. The teacher will contact the parent within twenty-four (24) hours of making the exclusion.

### **APPENDIX A DEFINITION OF INFRACTIONS**

***Absence from Class*** - failure to be physically present for all of a class session or required school activity.

***Aiding/Abetting*** - any act that leads to or encourages an infraction on the discipline matrix.

***Aggravated Assault*** - assault which causes serious injury to another; assault with a deadly weapon or dangerous instrument; assault which causes temporary but substantial disfigurement, temporary but substantial loss or impairment of any body organ, or fracture of any body part.

**Aggravated Assault of a School Employee** - a person commits aggravated assault of a school employee if the person who commits assault as defined knows or has reason to know that the victim is a teacher or other person employed by any school, and either is on school grounds or is engaged in any school-related duties.

**Alcohol** - any fermented and/or distilled liquor or a substance reasonably believed to be or portrayed by the student as a fermented and/or distilled liquor.

**Arson** - the attempt to burn any property, to start a fire or explosion, or to promote the continuation of a fire or explosion. Arson does not include teacher approved class activities such as an approved and supervised experiment in a chemistry class.

**Assault** - intentionally, knowingly, or recklessly causing any physical injury to another person; knowingly touching another person with the intent to injure, insult, or provoke such person; intentionally placing another person in reasonable apprehension of imminent physical injury.

**Behavioral Contract** - a written agreement outlining certain remedial conditions and/or a plan of actions seeking a particular solution to a student behavioral problem.

**Breaking and Entering** - unauthorized entry into the property of another or into any portion of the school property.

**Bullying** - occurs when a student, either alone or in concert with others, uses superior strength, power, influence or advantage deliberately to inflict physical, emotional, or verbal abuse on another student. Bullying includes explicit or implied threats of bodily harm, weapon possession, extortion, repeated insults and/or teasing, assault, social ostracism, sexual harassment and intimidation.

**Bus Behavior** – please refer to WUSD Bus Safety Rules

**Cafeteria Misbehavior** - see school handbooks.

**Cheating** - the use or attempted use of information, academic work, research or property of another as one's own. Cheating shall include but not be limited to sharing knowledge during an examination or the unauthorized use of notes or other materials in an examination. Cheating shall also include the willful disobedience of testing rules.

**Complicity** - the association or participation in any act or the agreement between more than one individual to commit an act where the act ultimately is committed or attempted by any one or more of the individuals.

**Conference** - a meeting/discussion, in person or by telephone, between a school employee and a student and/or parent.

**Controlled Substance** -

- alcohol;
- any narcotic or dangerous drug;
- glue, paint, or any intoxicating substances that may excite or stupefy an individual or diminish the individual's physical or mental capacity when possessed for such purposes;

- any other potential mind altering substance, including marijuana;
- drug paraphernalia, as defined by A.R.S. 13-3415;
- any other substance enumerated in A.R.S. 13-3401, as well as any imitation controlled substance listed in A.R.S. 13-3451. Medication shall not be considered a controlled substance so long as the medication is either 1) prescribed by a physician and used in accordance with the prescription and Governing Board policies or 2) a proprietary medicine as defined in A.R.S. 32-1901(39) when used in accordance with parental instructions and Governing Board policies.

**Counseling** - individual or group professional guidance with a student that may utilize techniques involving discussion, interviewing, testing, and other guidance procedure.

**Defiance of School Authority** - refusal to comply with a reasonable request by school personnel.

**Destruction** - damaging, destroying or defacing school property or the property of any other person.

**Disorderly Conduct** - conduct that is reasonably likely to disrupt, or that does disrupt, the regular or normal school functions or any school process or activity.

**Display of Affection** - visible affectionate physical contact that exceeds accepted standards of reasonable public conduct.

**Disrespect** - display of rude or discourteous behavior toward a school employee.

**Disruption of the Educational Process** - any conduct that causes, is intended to cause, or that is reasonably likely to cause a breakdown in the orderly process of instruction and/or school activities.

**Ditching** - the failure to attend class without an approved reason.

**Drug** - a controlled substance as defined herein.

**Explosive Devices** - any apparatus or substance that is capable of exploding or causing an explosion.

**Extortion** - the act or practice of obtaining something from a person by force, threatened force, or undue or illegal power or influence.

**Failure to Report** - the failure to report to school employees or administrators any infraction about which a student has knowledge.

**False Information** - intentionally giving an untrue communication to any Whiteriver Unified School District personnel.

**Fighting** - engaging in physical contact for the purpose of inflicting harm on another person.

**Firearm** - gun, rifle or similar items whether or not functional.

**Forgery** - the unauthorized or untrue making or alteration of a written document or another person's name or signature.

**Gambling** - to engage in a game or other activity that involves the element of risk or chance with the intention that property will be exchanged based on the outcome of the game or activity.

**Harassment** - serious or repeated conduct toward an individual that would disturb or annoy a reasonable person under similar circumstances. This conduct could include, but not be limited to, forms of verbal or physical harassment based on race, religion, sexual orientation, ethnicity, national origin, disability, socioeconomic status or appearance.

**Hate Crimes** - Any act designed to frighten, harm, injure, intimidate or harass an individual, which is motivated in whole or part by the student's bias. The student's bias may include, but not be limited to, race, religion, sexual orientation, ethnicity, national origin, disability, socioeconomic status or appearance.

**Hazardous Materials/Dangerous Items** - Any item that could be used to inflict damage to a person or property, or create a substantial disruption.

**In School Suspension (ISS)** - assignment of a student to a designated supervised room for part or all of a school day.

**Initiation/Hazing** - any type of initiation activity, whether conducted on or off school grounds, that is not expressly authorized by the school principal.

**Injury Prone Behavior** - intentional, negligent or reckless behavior that has a reasonable possibility of hurting or damaging oneself or others or the property of others.

**Insubordination** - any action involving defiance or disregard of authority and/or school rules and regulations.

**Intimidation/Threat** - verbal, written or physical communications or acts made with the intent or reasonable effect to inflict fear, injury or damage or to realize personal gain.

**Intoxicating Agent** - any controlled substance.

**Leaving Campus** - leaving school grounds, except where generally permitted for all students, without receiving prior approval from the proper school authorities.

**Loitering** - when an individual is present in or about a school after a reasonable request to leave or without authorization or a legitimate reason for being there.

**Lying** - intentionally giving an untrue communication.

**Malicious Damage** - conduct with the intent to cause loss or harm resulting in injury to person, property, or reputation.

**Normal Educational Process** - the normal operation of the school or School District.

**Not Pursuing the Course of Study** - refusal to follow the established curriculum or syllabus in a particular subject or course of study.

**Obscene Statements or Materials** - statements and materials which an average student, applying contemporary school standards would find, taken as a whole, appeal to prurient interests and, taken as a whole, lack serious literary, artistic, political or scientific value. The standard is that of the school

community with a recognition that students are, as a class, younger and more sensitive than the general adult population.

**Paraphernalia** - any accessory, apparatus or equipment that may be used in the manufacture of or utilization of a controlled substance, or otherwise as defined in A.R.S. 13-3415.

**Physical Abuse** - any act intended to cause injury to another, that is reasonably likely to cause injury to another, or that a reasonable person would find insulting or offensive.

**Police Report** - the notification to law enforcement authorities that alleged criminal conduct has occurred.

**Possession of Stolen Property** - to hold an item or items without the permission of the owner.

**Profanity** - the departure in the use of language from what is normally considered to be acceptable within the environment of a school or school related area.

**Refusal to Identify Self** - refusing to give correct name when requested to do so by school personnel, or the use of another person's name or identity as one's own.

**Robbery** - the unauthorized taking of property of another by force, violence, or threat.

**Sale of Intoxicants** - the transfer of ownership from one person to another for a price or item of value, any controlled substance.

**Sexual Harassment** - any unwelcome sexual advance, request for sexual favors or other verbal, written or physical conduct of a sexual nature that substantially interferes with a student's or employee's performance or creates an intimidating, hostile or offensive school environment.

**Sexual Misconduct** - public sexual indecency by engaging in one (1) or more of the following: sexual contact, sexual act, indecent exposure, etc.

**Solicitation** - a person commits solicitation if such person requests, commands, or encourages another person to provide him or her with information concerning where to purchase or obtain a substance or item the possession of which is illegal and/or prohibited by District policy.

**Tardiness** - arriving to class after the scheduled starting time.

**Theft** - unauthorized taking of property owned by another.

**Tobacco** - ground up leaves used for smoking or chewing, or manufactured products such as cigars or cigarettes, known to be addictive and dangerous.

**Transfer** - to furnish, deliver or give away.

**Trespass** - the unauthorized presence of an individual on school property.

**Truancy** - absence from an assigned class and/or required school function without a proper and timely excuse.

**Unexcused Absence** - absence from class without a proper and timely excuse that is approved by school authorities.

**Vandalism** - destroying, mutilating, damaging or defacing objects or materials belonging to the school, school personnel, or other persons.

**Verbal Abuse** - Obscene language, name calling, racial slurs or derogatory statements addressed to another individual or group of individuals.

**Vulgarity** - the use of offensive language; repulsive language; any obscenity.

**Weapons** - an object in one's possession that is used, is attempted to be used, or is commonly used to threaten or inflict bodily harm to another person or destroy property. Weapons also include any object that reasonably appears to another as an item that is being used or that is commonly used to inflict bodily harm on another person or to damage the property of another.

**Note: Please refer to AZ SAFE –Arizona Accountability for Education for the Definitions of Violations according to AZ Laws.**

## **APPENDIX B ARIZONA REVISED STATUTES (Laws) RELATED TO PUBLIC SCHOOLS**

### **Abuse of Staff (A.R.S. § 15-507)**

*A person who knowingly abuses a teacher or other school employee on school grounds or while the teacher or employee is engaged in the performance of his duties is guilty of a Class 3 Misdemeanor.* In order to maintain a safe, orderly school environment, the authority of school staff members acting in their official capacity must be respected. For this reason, any form of threat, verbal, written, or physical abuse of staff will be treated as a serious offense warranting suspension or expulsion or possible referral to the police department. If concern about respect for a staff member's exercise of authority cannot be satisfied in direct, appropriate discussion with the individual, that concern should be brought to the attention of the administration.

### **Alcohol and Drug Violations and Arizona Drug Law (A.R.S. § 13-3411)**

Alcohol or drug violations on or within 300 feet of school property, at school events, or at any time the student is subject to the district's "good neighbor" policy will result in disciplinary action by school officials, notification of parents, and possible involvement of police. The following provisions of Arizona's Drug Law are offered as a warning. Arizona judges have no discretion to impose less than mandatory prison sentences and fines. Here is what could happen if you are under the influence, in possession of, or sell drugs on or within 300 feet of school property:

- If 18 or older, you will be tried as an adult.
- If convicted as an adult, your crime will be classified as a felony carrying a minimum mandatory prison sentence of 6 years and a minimum fine of \$2,000. (If convicted as a minor, you may be placed in the custody of the Department of Corrections until the age of 18.)
- If convicted of a drug offense, your driver's license will be suspended until age 18; if you do not have a driver's license, you may be denied a license until the age of 18.

Persons other than students or employees suspected of distributing, possessing, or under the influence of such substances, shall be reported to the principal or the person in charge. If the principal or person in charge is reasonably certain it has occurred, he/she shall inform law enforcement authorities, except that if it appears that the individual is an adult and is under the influence of alcohol and is not disorderly, then the principal or the person in charge shall use his/her discretion in notifying law enforcement authorities and shall take action as seems appropriate.

### **Bullying/Hazing Prevention Policy (A.R.S. § 15-341(37) and A.R.S. § 15-2301)**

The District is required to adopt, post, and enforce a hazing/bullying prevention policy. The hazing/bullying prevention policy shall be printed in every student handbook for distribution to parents and students. Each hazing/bullying prevention policy shall include: a definition of hazing/bullying, a statement that hazing/bullying is prohibited, a statement that any solicitation to engage in hazing/bullying is prohibited, a statement that aiding and abetting another person who is engaged in hazing/bullying is prohibited, and a statement that students, teachers, and staff will take reasonable measures within the scope of their individual authority to prevent violations of the hazing/bullying prevention policy. The policy shall contain a description of the procedures to report violations of the hazing/bullying prevention policy.

### **Medical Drugs (Medication)**

**(A.R.S. § 15-344, A.R.S. 15-344.01, A.R.S. § 15-345)**

Students who need to have access to medical drugs in school must leave them with the school nursing personnel, along with parental permission and the written directions of a physician concerning their use. In case a student needs to use such drugs when a nurse is not on duty (or at a school sponsored event away from school property), at least a parent's note should be given to the supervisor on duty and the drug left with him/her except when needed. Students who are in the possession of medically approved drugs, but who have not followed the directions prescribed above, shall be warned for the first offense. For all succeeding offenses he/she should be disciplined according to normal school disciplinary policies. Students who distribute such drugs to others will be considered under the policy as distributing drugs for non-medical purposes.

### **School Property**

**(A.R.S. § 13-2911)**

Any student who cuts, defaces, or otherwise damages any school property is subject to suspension or expulsion and, upon complaint of the Board, the parents of such students shall be liable for the damages.

### **Sex Offender Notification**

**(A.R.S. § 13-3825, A.R.S. § 13-3826)**

Legislation calling for community notification of sex offenders took effect June 1, 1996. The legislation requires that law enforcement agencies, not schools, be responsible for notification of the neighborhood when a known sex offender resides in the area. The guidelines provide levels of notification based on the risk a particular sex offender poses to the community; there are three levels as determined by law enforcement officials. Level two and three sex offenders may present a danger to the community. When a level-two or level three sex offender moves into a community, the law enforcement agency must notify the school district. Whiteriver Unified School District will cooperate with law enforcement agencies by ensuring that principals and school staff members are notified as necessary. The Superintendent or designee will maintain a file of the notifications that may be reviewed by community members. Principals and school staffs will have access on site to a copy of the notification and any other pertinent information. Copies of the neighborhood notifications may be obtained from the local school.

### **Smoking and Use of Tobacco Products**

**(A.R.S. § 36-798.03)**

*A.R.S. 36-798.03 prohibits the possession of tobacco products on all school grounds, buildings, parking lots, playing fields, buses and at off-campus school sponsored events. This law applies to all students, staff and visitors. Violations of this law are a "petty" criminal offense, punishable by a fine of up to \$300. Smoking or possession of tobacco products is not permitted on school property (school grounds, inside school buildings, in school parking lots or playing fields, in school vehicles) or at off-campus school sponsored events.*

Discipline for violation of this use shall include the following:

1. *Parents will be notified.*
2. *Student may be disciplined on campus.*
3. *Student may be suspended for not more than nine days and/or in lieu of a suspension, the student may participate in a tobacco education diversion program.*



4. *The student may be referred to the police and prosecuted for a petty offense, with a fine up to \$300.*

5. *Cumulative violations could result in a formal hearing and recommendation for suspension.*

### **Suspected Child Abuse Notification**

#### **(A.R.S. § 13-3620)**

School personnel will comply with laws regarding child abuse and reporting to the department of Child Protective Services.

### **Teacher's Authority to Remove a Student from Class**

#### **(A.R.S. § 15-841)**

A.R.S. 15-841 gives teachers the right to remove disruptive students from their classrooms. A teacher may remove a student from his/her class by documenting abusive, threatening, disruptive, or unruly behavior. The referring teacher must submit this documentation within 24 hours of removal. Upon receipt of the teacher's recommendation to remove the student from class, the principal shall remove the student unless he/she can produce evidence that the basis for the recommendation was arbitrary or discriminatory and/or procedurally incorrect. Upon removal, the following steps will be completed by the principal: (1) Arrange for placement of the student in another class or an alternative setting, (2) Contact the parents to inform them of their child's removal from class and an explanation of procedures, (3) Arrange for appropriate continuation of the student's instructional program by securing individual lesson plans, learning objectives, and activities from the referring teacher, and (4) Arrange for a meeting of the school placement review committee to be conducted within three days of removal.

### **The "Good Neighbor" Policy: Student Conduct within the School Community**

#### **(A.R.S. § 15-341(13))**

School rules and other reasonable expectations for student behavior are extended to include student conduct while going to and from school and while off campus during the normal school day. This includes the responsibility to observe traffic and pedestrian laws and the responsibility to act as a good neighbor, respecting the safety, welfare, and property of others during lunch hour. Failure to act as a good neighbor within the school community may result in disciplinary action.

**The No Child Left Behind Act of 2001 (NCLB) amended the Protection of Pupil Rights Amendment (PPRA) to require that the Department of Education notify annually each state educational agency and each local educational agency of their obligations under PPRA and under the Family Educational Rights and Privacy Act (FERPA). Each local educational agency is required to notify parents and students of their rights.**

### **NOTIFICATION OF RIGHTS UNDER FERPA**

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days of the day the school receives a request for access.

Parents or eligible students should submit to the school administration a written request that identifies the record(s) they wish to inspect. The administration will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

Parents or eligible students who wish to ask the school to amend a record should write the school administration, clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for

amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to privacy of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the school has contracted as its agent to provide a service instead of using its own employees or officials (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the school discloses education records without parent consent to officials of another school district in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the Whiteriver School District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-8520

#### **NOTIFICATION OF RIGHTS UNDER THE PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA)**

PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

Consent before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education:

1. Political affiliations or beliefs of the student or student's parent;
2. Mental or psychological problems of the student or student's family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or parents; or
8. Income, other than as required by law to determine program eligibility.

Receive notice and an opportunity to opt a student out of:

1. Any other protected information survey, regardless of funding;
2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.

Inspect, upon request and before administration or use:

1. Protected information surveys of students;
2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
3. Instructional material used as part of the educational curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law.

Whiteriver Unified School District has developed and adopted policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. Whiteriver Unified School District will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. Whiteriver Unified School District will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. Whiteriver Unified School District will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales, or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

*Parents who believe their rights have been violated may file a complaint with:*

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, D.C. 20202-8520

**APPENDIX C  
DISCIPLINE MATRIX K-2**

**DISCIPLINARY ACTIONS**

*A PARENT CONFERENCE MAY BE REQUIRED FOR EACH OFFENSE*

*\*ADE Mandated Report    \*\*Police and ADE Mandated Report    Revised 6/9/10*

<b>INFRACTIONS</b>	<b>AZ SAFE</b>	<b>1<sup>ST</sup> OFFENSE/ OCCURRENCE</b>	<b>2<sup>ND</sup> OFFENSE/ OCCURRENCE</b>	<b>CONTINUED OFFENSE/ OCCURRENCE</b>	<b>POLICE REPORT</b>	<b>RESTITUTION</b>
<b>1. Aiding/Abetting other infractions on this discipline matrix a) (passive)</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 1day</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 1 day</li> <li>• Suspension 1 day</li> </ul>		
<b>b) (active)</b>		<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 days</li> </ul>	Yes	Yes
<b>2. Alteration/Tampering/ Misuse of a) school Records</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 1 day</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1 day</li> </ul>		
<b>b) computer records</b>		<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5days</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 days</li> <li>• Loss of Privilege 1-3 days</li> </ul>	Yes	Yes
<b>3. Arson a) structure or property *</b>	*	<ul style="list-style-type: none"> <li>• Suspension 1-9 days</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	Yes	Yes
<b>b) occupied structure **</b>	**					
<b>4. Assault/minor aggression</b>	*	<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 days</li> </ul>	Yes	Yes
<b>5. Aggravated Assault (serious bodily harm) / kidnapping/ homicide</b>	**	<ul style="list-style-type: none"> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 2-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-7 days</li> </ul>	Yes	Yes
<b>6. Aggravated Assault of School Employee</b>	**	<ul style="list-style-type: none"> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 2-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-7 days</li> </ul>	Yes	Yes
<b>7. Attendance Policy Violations a) Tardiness (habitual)</b>		<ul style="list-style-type: none"> <li>• Home Visit</li> </ul>	<ul style="list-style-type: none"> <li>• Parent Notification</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction PCR</li> </ul>		
<b>b) Leaving Campus without Authorization</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Detention 1-2 days</li> </ul>	<ul style="list-style-type: none"> <li>• Parent notification</li> <li>• Detention 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• PCR</li> </ul>		

<b>c) Unexcused absences</b>		<ul style="list-style-type: none"> <li>• Parent Notification</li> </ul>	<ul style="list-style-type: none"> <li>• Parent Conference</li> <li>• Home Visit</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction (PCR)</li> </ul>		
<b>d) Truancy (On/Off Campus)</b>		<ul style="list-style-type: none"> <li>• Parent Notification (Off)</li> </ul>	<ul style="list-style-type: none"> <li>• Parent Notification</li> <li>• Restriction PCR</li> </ul>	<ul style="list-style-type: none"> <li>• Parent Notification</li> <li>• Detention 1 – 3 days</li> </ul>	Yes/ off	
<b>8. Breaking and Entering School Premises/Trespassing</b>		<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 days</li> </ul>	Yes	Yes
<b>9. Bus Safety Rules Violation</b>		<ul style="list-style-type: none"> <li>• Incident Report</li> <li>• Bus Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Bus Suspension 5-10 days</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Bus Suspension</li> <li>• Long Term Bus Suspension</li> </ul>		
<b>10. Cheating or Plagiarism/ Forgery/Falsification/False Information</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Detention 1-3days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5days</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>		Yes
<b>11. <u>Controlled Substance</u>- *alcohol, *tobacco, *inhalants, over the counter</b>		<ul style="list-style-type: none"> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Detention 1-3days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3days</li> </ul>	Yes	Yes
	<b>**Prescription drugs</b> <b>**Illicit Drugs:</b> <b>Ecstasy, Cocaine, Marijuana, Meth. Hallucinogens, Heroine, etc.</b>  <b>a) Solicitation</b>		<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5days</li> </ul>	Yes
<b>b) Sale/distribution</b>	*	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 5-7 days</li> </ul>	Yes	Yes
	**	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension</li> </ul>	Yes	Yes

		1-3 days	3-5days	5-7 days		
<b>c) Use/possession</b>	*	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short term suspension</li> </ul>	Yes	Yes
	**	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short term suspension</li> </ul>	Yes	Yes
<b>d) Paraphernalia</b>	*	<ul style="list-style-type: none"> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5days</li> <li>• Restriction</li> </ul>	Yes	Yes
	**	<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction 1-3days</li> <li>• Suspension</li> </ul>	Yes	Yes
<b>12. Defiance/ Disrespect/Insubordination/Non-compliance</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3 - 5days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>		
<b>13. Disruption Of the Educational Process</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction 1-3days</li> <li>• Suspension</li> </ul>		
<b>14. Dress Code Violation</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Change Clothes</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 1-5 days</li> <li>• Change Clothes</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction 1-3days</li> <li>• Suspension</li> </ul>		
<b>15. Fighting (Mutual participation with physical violence without injury)</b>	*	<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Suspension 1-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>		
<b>16. Gambling</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 1 day</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> </ul>		
<b>17. Hazing</b>	*	<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Detention 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>		Yes
<b>18. Injury Prone Behavior(Horseplay/Roughhousing/ Recklessness)</b> *Endangerment: If results in substantial physical injury	*	<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>		
<b>19.Intimidation/Threats/ Harassment (non-</b>		<ul style="list-style-type: none"> <li>• Detention -3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Detention</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension</li> </ul>		

sexual)/*Bullying/*Cyber Bullying	*	<ul style="list-style-type: none"> <li>• Restriction</li> </ul>	3-5 days	1-3 days		Yes
<b>20. Negative Group Affiliation/Secret Societies (Gang Affiliation)</b>		<ul style="list-style-type: none"> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Restriction</li> </ul>		
<b>21. Possession of a combustible (lighter, matches, firecrackers, gasoline, etc.)</b>		<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 Days</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>		
<b>Paraphernalia Possession (Drugs/Tobacco)</b>		<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>	Yes	Yes
<b>22. Public Display of Affection (PDA)</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> </ul>		
<b>23. Sexual Offenses:</b> <b>a) Obscene/Pornographic materials</b>		<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 1 day</li> <li>• Restriction</li> <li>• Suspension 1 day</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>		
<b>b) Indecent Exposure</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 1-3days</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5days</li> <li>• Restriction</li> <li>• Suspension 1-3days</li> </ul>		
<b>c) Sexual Harassment</b>	*	<ul style="list-style-type: none"> <li>• Parent Notification</li> <li>• Detention 1-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 days</li> </ul>		
<b>d) Sexual Harassment with contact</b>	*	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 5-9 days</li> </ul>	yes	yes
<b>e) Sexual misconduct with a minor/child molestation</b>	**	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 5-7 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short/Long Term Suspension</li> </ul>	Yes	Yes
<b>f) Sexual Assault (rape)</b>	**	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	Yes	Yes

<b>24. Theft</b>						
<b>a) Petty Theft (&lt; \$100)</b>		<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Detention 1-3 days</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Detention 3-5 days</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 5-9 days</li> </ul>		Yes
<b>b) Theft (&gt;\$100)</b>		<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Restriction</li> <li>• Suspension 3-5days</li> </ul>	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Restriction</li> <li>• Suspension 5-9days</li> </ul>	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Restriction</li> <li>• Suspension Long Term</li> </ul>	Yes	Yes
<b>c) Burglary (Breaking and entering 2/3<sup>rd</sup> degree)</b>	*	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Restriction</li> <li>• Suspension 3-5days</li> </ul>	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Restriction</li> <li>• Suspension 5-9days</li> </ul>	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Restriction</li> <li>• Suspension Long Term</li> </ul>	Yes	Yes
<b>d) Burglary (First Degree)</b>	**	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	Yes	Yes
<b>e) Extortion</b>	*	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	Yes	Yes
<b>f) Robbery</b>	*	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 5-9 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	Yes	Yes
<b>g) Armed Robbery</b>	**	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	Yes	Yes
<b>25. Vandalism/ Destruction of School/ Personal Property</b>						
<b>a) Graffiti/Tagging</b>		<ul style="list-style-type: none"> <li>• Detention 1-3days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5days</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3days</li> </ul>		Yes
<b>b) Personal Property (includes automotive misuse)</b>	*	<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5days</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3days</li> <li>• Restriction</li> </ul>		Yes
<b>c) School Property</b>	*	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5days</li> </ul>		Yes



<b>26. Vulgarity/ profanity/ Inappropriate use of language (written, verbal, profanity, gestures etc. a) In general</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 1day</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 1-3days</li> </ul>		
<b>b) To Student</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5days</li> <li>• Suspension 1day</li> </ul>		Yes
<b>c) To Teacher</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Detention 1-3days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3days</li> </ul>		Yes
<b>27. Weapons- Possessions/use/distribution JIC-I a) Dangerous Instruments/Devices: (Laser Pointer, Mace, Razor Blade, Letter Opener, knife with <u>less</u> than 2.5 inch blade, etc.)</b>	*	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Restriction</li> <li>• Suspension 1-9 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Expulsion</li> </ul>	Yes	Yes
<b>b) Explosive Devices</b>	**	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Expulsion</li> </ul>	Yes	Yes
<b>c) Simulated Weapons</b>		<ul style="list-style-type: none"> <li>• Detention 1-5 days</li> <li>• Restriction</li> <li>• Suspension 1 - 3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	Yes	Yes
<b>d) Firearms ( Destructive Device: including Bombs/Grande)</b>	**	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 9 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Expulsion</li> </ul>	Yes	Yes
<b>e) Other weapons (knife with <u>more</u> than 2.5 inch blade)</b>	**	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 9 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Expulsion</li> </ul>	Yes	Yes
<b>28. WUSD Facilities Threats/ Tampering a) Fire alarm tampering/ fire alarms</b>	**	<ul style="list-style-type: none"> <li>• Detention 1-5days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1day</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3days</li> </ul>	Yes	Yes

<b>b) Chemical/biological/bomb threats</b>	**	<ul style="list-style-type: none"> <li>• Detention 1-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1day</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3</li> </ul>	Yes	Yes
<b>c) Other School Threat</b>	*	<ul style="list-style-type: none"> <li>• Detention</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension</li> </ul>	Yes	Yes
<b>29. Other Violations of School/District Policy</b>		<ul style="list-style-type: none"> <li>• Detention</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Detention</li> <li>• Restriction</li> <li>• Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension</li> </ul>	Yes	Yes

**EXHIBIT D  
DISCIPLINE MATRIX 3-6**

**DISCIPLINARY ACTIONS**  
*A PARENT CONFERENCE MAY BE REQUIRED FOR EACH OFFENSE*  
*\*ADE Mandated Report                      \*\* Police and ADE Mandated Report*

<b>INFRACTIONS</b>	<b>AZ SAFE</b>	<b>1<sup>ST</sup> OFFENSE/ OCCURRENCE</b>	<b>2<sup>ND</sup> OFFENSE/ OCCURRENCE</b>	<b>CONTINUED OFFENSE/ OCCURRENCE</b>	<b>POLICE REPORT</b>	<b>RESTITUTION</b>
<b>1. Aiding/Abetting other infractions on this discipline matrix</b> a) (passive)		<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5days</li> <li>• Suspension 1 day</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 days</li> </ul>		
b) (active)		<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 days</li> </ul>	Yes	Yes
<b>2. Alteration/Tampering /Misuse of</b> a) school Records		<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5days</li> <li>• Suspension 1-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-9 days</li> </ul>		
b) computer records		<ul style="list-style-type: none"> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Loss of Privileges 1-3 days</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Loss of Privileges 3-5 days</li> <li>• Suspension 5-9 days</li> </ul>	Yes	Yes
<b>3. Arson</b> a) structure or property * b) occupied structure **	* **	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>	Yes	Yes
<b>4. Assault/Minor Aggression</b>	*	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-9 days</li> </ul>	Yes	Yes
<b>5. Aggravated Assault (Serious Bodily Harm) / Kidnapping / Homicide</b>	**	<ul style="list-style-type: none"> <li>• Suspension 3-9 days</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	Yes	Yes

<b>6. Aggravated Assault of School Employee</b>	**	<ul style="list-style-type: none"> <li>• Suspension 3-9 days</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	Yes	Yes
<b>7. Attendance Policy Violations</b> <b>a) Tardiness</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Parent Notification</li> </ul>	<ul style="list-style-type: none"> <li>• Parent Notification</li> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Restriction</li> </ul>		
<b>b) Leaving Campus without Authorization</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3days</li> </ul>		
<b>c) Unexcused absence</b>		<ul style="list-style-type: none"> <li>• Parent Notification</li> <li>• Reprimand</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> </ul>		
<b>d) Truancy (On/Off Campus)</b>		<ul style="list-style-type: none"> <li>• Parent Notification</li> <li>• Detention 1-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 1-5 days</li> <li>• ISS</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 5-10 days</li> <li>• ISS</li> <li>• Restriction</li> </ul>	Yes	Yes
<b>8. Breaking and Entering School Premises/Trespassing</b>		<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-9 days</li> </ul>	Yes	Yes
<b>9. Bus Safety Rules Violation</b>		<ul style="list-style-type: none"> <li>• Incident Report</li> <li>• Bus Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Bus Suspension 5-10 days</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> <li>• Long Term Bus Suspension</li> </ul>		Yes
<b>10. Cheating or Plagiarism/Forgery/Falsification/False Information</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 days</li> </ul>		Yes
<b>11. Controlled Substance (*alcohol, *tobacco,*inhalants, over the counter **Prescription Drugs **Illicit drugs: Ecstasy, Cocaine, Marijuana, Meth., Hallucinogens, Heroin etc.</b> <b>a) Solicitation</b>		<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-9 days</li> </ul>	Yes	Yes

<b>b) Sales/Distribution</b>		<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	Yes	Yes
<b>c)Use/Possession</b>		<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	Yes	Yes
<b>d) Paraphernalia</b>		<ul style="list-style-type: none"> <li>• Detention 1-3days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Suspension 1-3days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>		
<b>12. Defiance/ Disrespect/Insubordination/Non-compliance</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>		
<b>13. Disruption Of the Educational Process</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Detention 1-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-10 days</li> </ul>		
<b>14. Dress Code Violation</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Change clothes</li> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Parent Notification</li> <li>• Detention 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>		
<b>15. Fighting: (Mutual participation with physical violence without injury)</b>	*	<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> <li>• Long Term Suspension</li> </ul>		
<b>16. Gambling</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 days</li> </ul>		
<b>17. Hazing</b>	*	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 5-9 days</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> <li>• Long Term Suspension</li> </ul>		Yes
<b>18. Injury Prone Behavior(Horseplay/Roughhousing/ Recklessness)</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 days</li> </ul>		
<b>*Endangerment: If results in substantial physical injury</b>	*					

<b>19. Intimidation/ Threats Harassment (non sexual)/ Bullying/Cyber Bullying</b>	*	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 5-9 days</li> </ul>		
<b>20. Negative Group Affiliation/ Secret Societies (Gang Affiliation)</b>		<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-9 days</li> </ul>		
<b>21. Possession of a Combustible (lighters, matches, firecrackers, gasoline, etc.)</b>		<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> <li>• Long Term Suspension</li> </ul>		
<b>22. Public Display of Affection (PDA)</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Detention 3-5 days</li> </ul>		
<b>23. Sexual Offenses:</b> <b>a) Obscene/Pornographic materials</b>		<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Detention 1-3 days</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 5-9 days</li> </ul>		
<b>b) Indecent Exposure</b>		<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 5-9 days</li> </ul>		
<b>c) Sexual Harassment</b>	*	<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> <li>• ISS</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Restriction</li> <li>• Suspension 1-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 5-9 days</li> </ul>		
<b>d) Sexual Harassment with contact</b>	*	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 5-9 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	Yes	Yes

<b>e) Sexual misconduct with a minor/child molestation</b>	**	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 5-7 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	Yes	Yes
<b>f) Sexual Assault (rape)</b>	**	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Referral</li> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	Yes	Yes
<b>24. Theft</b>						
<b>a) Petty Theft (&lt; \$100)</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Detention 1-3 days</li> <li>• Confiscation</li> </ul>	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Detention 3-5 days</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Restriction</li> <li>• Suspension 5-9 days</li> </ul>		Yes
<b>b)Theft (&gt;\$100)</b>		<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Detention 3-5 days</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Restriction</li> <li>• Suspension 1-3days</li> </ul>	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Restriction</li> <li>• Suspension 1-9days</li> </ul>	Yes	Yes
<b>c) Burglary (Breaking and Entering Second/Third Degree)</b>	*	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Restriction</li> <li>• Suspension 3- 5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 5-9days</li> </ul>	Yes	Yes
<b>d) Burglary (First Degree)</b>	**	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	Yes	Yes
<b>e) Extortion</b>	*	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 5-9 days</li> </ul>	Yes	Yes
<b>f) Robbery</b>	*	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 5-9days</li> </ul>	Yes	Yes
<b>g) Armed Robbery</b>	**	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	Yes	Yes

		Suspension	Suspension			
<b>25. Vandalism/ Destruction of School/ Personal Property</b> <b>a) Graffiti/Tagging</b>		<ul style="list-style-type: none"> <li>• Detention 3-5days</li> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>		Yes
<b>b) Personal Property (includes automotive misuse)</b>	*	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Suspension 1 day</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>		Yes
<b>c) School Property</b>	*	<ul style="list-style-type: none"> <li>• Detention 3-5days</li> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>		Yes
<b>26. Vulgarity/Profanity/Inappropriate Use of language</b> <b>a) In general</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5days</li> </ul>		
<b>b) Student</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 1-3days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Restriction</li> </ul>		Yes
<b>c) Teacher/Staff</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Detention 1-3days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3days</li> </ul>		Yes
<b>27. Weapons- Possessions/use/distribution JIC-I</b> <b>a) Dangerous Instruments/Devices: (Laser pointer, Mace, Razor blade, Letter opener, Simulated knife, Knife with <u>less</u> than 2.5 inch blade)</b>		<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Expulsion</li> </ul>	Yes	Yes
<b>b) Explosive Devices</b>		<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 9 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Expulsion</li> </ul>	Yes	Yes
<b>c) Simulated Weapons</b>		<ul style="list-style-type: none"> <li>• Detention 1-5days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 1-5 days</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension Short Term</li> </ul>		Yes
<b>d) Firearms</b>	**	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 9 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Expulsion</li> </ul>	Yes	Yes



			<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>			
<b>e) Other Weapons (knife with more than 2.5 inch blade)</b>	**	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 9 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Expulsion</li> </ul>	Yes	Yes
<b>28. WUSD Facilities Threats/Tampering</b>	**					
<b>a) Fire Alarm Tampering/False Alarms</b>	**	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-5days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term</li> <li>• Long Term Suspension</li> </ul>	Yes	Yes
<b>b) Chemical/Biological/Bomb Threat</b>	**	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term</li> <li>• Long Term Suspension</li> </ul>	Yes	Yes
<b>b) Other School Threat</b>	*	<ul style="list-style-type: none"> <li>• Detention</li> </ul>	<ul style="list-style-type: none"> <li>• Detention</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension</li> </ul>	Yes	Yes
<b>29. Other Violations of School/District Policy</b>		<ul style="list-style-type: none"> <li>• Detention</li> </ul>	<ul style="list-style-type: none"> <li>• Detention</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension</li> </ul>	Yes	Yes

**APPENDIX E  
DISCIPLINE MATRIX 7-8**

INFRACTIONS	DISCIPLINARY ACTIONS					
	A PARENT CONFERENCE MAY BE REQUIRED FOR EACH OFFENSE					
	*Reported to ADE      ** Reported to local law enforcement, also ADE					
	AZ Safe	1 <sup>ST</sup> OFFENSE/ OCCURRENCE	2 <sup>ND</sup> OFFENSE/ OCCURRENCE	CONTINUED OFFENSE/ OCCURRENCE	POLICE REPORT	RESTITUTION
<b>1. Aiding/Abetting other infractions on this discipline matrix</b>		<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>		
<b>a) passive participation</b>		<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	Yes	Yes
<b>b) active participation</b>		<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	Yes	Yes
<b>2. Alteration/Tampering/Misuse or Theft of</b>		<ul style="list-style-type: none"> <li>• Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	Yes	Yes
<b>a) School Records</b>		<ul style="list-style-type: none"> <li>• Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	Yes	Yes
<b>b) Computer Records</b>		<ul style="list-style-type: none"> <li>• Suspension</li> <li>• Loss of Privilege</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> <li>• Loss of Privilege</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> <li>• Suspension</li> </ul>	Yes	Yes
<b>3. Arson</b>		<ul style="list-style-type: none"> <li>• Suspension 5-9 days</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	Yes	Yes
<b>a) *Structure or property</b>		<ul style="list-style-type: none"> <li>• Suspension 5-9 days</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	Yes	Yes
<b>b) ** Occupied structure</b>		<ul style="list-style-type: none"> <li>• Suspension 5-9 days</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	Yes	Yes
<b>4. Assault/Minor Aggressions</b>	*	<ul style="list-style-type: none"> <li>• Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>	Yes	Yes
<b>5. Aggravated Assault (Serious Bodily Harm/Kidnapping/Homicide)</b>	**	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	Yes	Yes
<b>6. Aggravated Assault of School Employee</b>	**	<ul style="list-style-type: none"> <li>• Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	Yes	Yes
<b>7. Attendance Policy Violations</b>		<ul style="list-style-type: none"> <li>• Immediate Parent Notification</li> <li>• Detention 1-3</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• ISS</li> </ul>		
<b>a) Tardiness</b>		<ul style="list-style-type: none"> <li>• Immediate Parent Notification</li> <li>• Detention 1-3</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• ISS</li> </ul>		

		days				
<b>b) Leaving Campus without Authorization</b>		<ul style="list-style-type: none"> <li>• Detention 1-2 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>		
<b>c) Unexcused absence</b>		<ul style="list-style-type: none"> <li>• Notify parent</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• ISS</li> <li>• Notify Parent</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Detention 1-5 days</li> <li>• ISS</li> </ul>		
<b>d) Truancy(On/Off Campus)</b>		<ul style="list-style-type: none"> <li>• Restriction</li> <li>• ISS</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Detention 1-3 days</li> <li>• ISS</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Detention 3-5 days</li> <li>• ISS</li> </ul>		
<b>8. Breaking and Entering School Premises/Trespassing</b>	*	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	Yes	Yes
<b>9. Bus Safety Rules Violation</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Incident Report</li> </ul>	<ul style="list-style-type: none"> <li>• Incident Report</li> <li>• Detention 2 days</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5 days</li> <li>• Loss of privilege</li> </ul>		Yes
<b>10. Cheating or Plagiarism/Forgery/Falsification/ False Information</b>		<ul style="list-style-type: none"> <li>• Loss of Credit for assignment</li> <li>• Restriction</li> <li>• ISS 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Loss of credit for assignment</li> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Loss of credit for assignment</li> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>		Yes
<b>11. Controlled Substances: (*alcohol,*tobacco,*inhalants,*over the counter, **Prescription Drugs **Illicit Drugs(Ecstasy, cocaine, Marijuana, Meth., Hallucinogens, Heroin, etc.)</b> <b>a) Solicitation-Drugs and Alcohol (** Illicit or prescription drugs)</b>		<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 5-7 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>	Long Term Suspension	Yes	Yes
<b>b) Sale/Distribution-Drugs</b>	**	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• LongTerm Suspension</li> <li>• Expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>		Yes	Yes
<b>Sale/Distribution-Alcohol</b>	*	<ul style="list-style-type: none"> <li>• Short Term</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	Yes	Yes

		Suspension	Suspension			
<b>c) Use/Possession-Drugs (**if illicit drugs or prescription drugs)</b>	*	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	Yes	Yes
<b>Use/Possession-Alcohol</b>	*	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	Yes	Yes
<b>Use/Possession-Tobacco</b>		<ul style="list-style-type: none"> <li>• Restriction</li> <li>• ISS 1-5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>		
<b>d) Paraphernalia Possession-Drugs and Tobacco</b>		<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Restriction</li> <li>• Suspension 1-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>	Yes	Yes
<b>12. Defiance/Disrespect/Insubordination</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Detention 3-5 days</li> <li>• Suspension 1day</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-9 days</li> </ul>		
<b>13. Disruption Of the Educational Process</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Detention 1-3 days</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• ISS 3-5</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-9 days</li> </ul>		
<b>14. Dress Code Violation</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Change clothes</li> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Parent Notification</li> <li>• Detention 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>		
<b>15. Fighting(mutual participation with physical violence w/o injury)</b>	*	<ul style="list-style-type: none"> <li>• Detention 5 days</li> <li>• Suspension 1 -3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>		
<b>16. Gambling</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 5-10 days</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-9 days</li> </ul>		Yes
<b>17. Hazing</b>	*	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• ISS</li> <li>• Suspension 5-7 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• ISS</li> <li>• Suspension 9 days</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>		Yes

<b>18. Injury Prone Behavior (Horseplay/Roughhousing/Recklessness) * Endangerment if results in substantial physical injury</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Detention 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• ISS</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>		
<b>19. Intimidation. Harassment/Threats/Bullying/Cyber Bullying</b>	*	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• ISS</li> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Short/Long Term Suspension</li> <li>• Expulsion</li> </ul>		
<b>20. Negative Group Affiliation/Secret Societies (Gang Affiliation)</b>		<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> <li>• Long Term Suspension</li> </ul>	Yes	
<b>21. Possession of a Combustible (lighters, matches, firecrackers, gasoline etc.)</b>		<ul style="list-style-type: none"> <li>• Detention 1-3 Days</li> <li>• Reprimand</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 Days</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>		
<b>22. Public Display of Affection (PDA)</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> </ul>		
<b>23. Sexual Offenses:</b>						
<b>a) Obscene/Pornographic materials</b>		<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Restriction</li> <li>• ISS</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• ISS</li> <li>• Suspension 5-7 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short/ Long Term Suspension</li> </ul>		
<b>b) Indecent Exposure</b>		<ul style="list-style-type: none"> <li>• Restriction</li> <li>• ISS</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Short/Long Term Suspension</li> </ul>	Yes	Yes
<b>c) Sexual Harassment</b>	*	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• ISS</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	Yes	Yes
<b>d) Sexual Harassment with contact</b>	*	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>		Yes	Yes
<b>e) Sexual misconduct with a</b>		<ul style="list-style-type: none"> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>		Yes	Yes

<b>minor/child molestation</b>	**	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>				
<b>f) Sexual Assault (rape)</b>	**	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>		Yes	Yes
<b>24. Theft</b>		<ul style="list-style-type: none"> <li>• ISS 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>		Yes
<b>a) Petty Theft (&lt; \$100)</b>						
<b>b)Theft (&gt;\$100)</b>		<ul style="list-style-type: none"> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>		Yes
<b>c) Burglary (Breaking and entering 2<sup>nd</sup>/3<sup>rd</sup> degree)</b>	*	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	Yes	Yes
<b>d) Burglary (1st degree)</b>	**	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction Expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	Yes	Yes
<b>e) Extortion</b>	*	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	Yes	Yes
<b>f) Robbery</b>	*	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 5-9 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	Yes	Yes
<b>g) Armed Robbery</b>	**	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>		Yes	Yes
<b>25. Vandalism/ Destruction of School/ Personal Property</b>		<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1 -3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3 – 5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	Yes	Yes
<b>a) Graffiti/Tagging</b>						
<b>b) Personal Property</b>	*	<ul style="list-style-type: none"> <li>• ISS 1-5 days</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>	Yes	Yes

<b>c) School Property</b>	*	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	Yes	Yes
<b>26. Vulgarity/Profanity/Inappropriate use of language</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> </ul>	<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Detention 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• ISS and Detention 1-3 Days</li> </ul>		
<b>a) In general</b>						
<b>b) Student to Student</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>		Yes
<b>c) Student to Teacher/Staff</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• ISS 1-5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>		Yes
<b>27. Weapons- Possessions/use/distribution JIC-I</b>	*	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Expulsion</li> </ul>	Yes	Yes
<b>a) Dangerous Instruments/Devices: (Laser pointer, Mace, Razor blade, Letter Opener, Simulated knife, Knife with less than 2.5 inch blade etc.)</b>						
<b>b) Explosive Devices</b>	**	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Expulsion</li> </ul>	Yes	Yes
<b>c) Simulated Weapons</b>		<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Expulsion</li> </ul>	Yes	Yes
<b>d) Firearms(Destructive device: including Bombs/Grenades)</b>	**	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short/Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Expulsion</li> </ul>	Yes	Yes
<b>e) Other Weapons(Knife with more than 2.5 inch blade)</b>	**	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	Yes	Yes
<b>28. WUSD Facilities Threats/Tampering</b>	**	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>		
<b>a) Fire Alarm Tampering/False Alarms</b>						
<b>b) Chemical/Biological/Bomb Threat</b>	**	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>		

<b>c) Other School Threat</b>	*	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Expulsion</li> </ul>		
<b>29. Other Violations of School/District Policy</b>		<ul style="list-style-type: none"> <li>• Detention 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>		



**APPENDIX F  
DISCIPLINE MATRIX 9-12**

INFRACTIONS	DISCIPLINARY ACTIONS					
	* Reported to ADE **Mandated to report to local law enforcement and ADE					
	AZ SAFE	1 <sup>ST</sup> OFFENSE/ OCCURRENCE	2 <sup>ND</sup> OFFENSE/ OCCURRENCE	CONTINUED OFFENSE/ OCCURRENCE	POLICE REPORT	Restitution
<b>1. Aiding/Abetting other infractions on this discipline matrix</b>		<ul style="list-style-type: none"> <li>Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>Long Term Suspension</li> </ul>		
<b>a) passive participation</b>						
<b>b) active participation</b>		<ul style="list-style-type: none"> <li>Suspension 3-10 days</li> </ul>	<ul style="list-style-type: none"> <li>Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>Expulsion</li> </ul>	Yes	Yes
<b>2. Alteration/Tampering/Misuse or Theft of</b>		<ul style="list-style-type: none"> <li>Restriction</li> <li>Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>Expulsion</li> </ul>	Yes	Yes
<b>a) School Records</b>						
<b>b) Computer Records</b>		<ul style="list-style-type: none"> <li>Restriction</li> <li>Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>Expulsion</li> </ul>	Yes	Yes
<b>3. Arson</b>		<ul style="list-style-type: none"> <li>Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>Expulsion</li> </ul>		Yes	Yes
<b>a) structure or property*</b>						
<b>b) occupied structure**</b>						
<b>4. Assault</b>	*	<ul style="list-style-type: none"> <li>Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>Expulsion</li> </ul>	Yes	Yes
<b>5. Aggravated Assault (Serious Bodily Harm/Kidnapping/Homicide)</b>	**	<ul style="list-style-type: none"> <li>Long Term</li> </ul>	<ul style="list-style-type: none"> <li>Expulsion</li> </ul>		Yes	Yes
<b>6. Aggravated Assault of School Employee</b>	**	<ul style="list-style-type: none"> <li>Expulsion</li> </ul>			Yes	Yes
<b>7. Attendance Policy Violations</b>		<ul style="list-style-type: none"> <li>Immediate Parent Notification</li> <li>Detention or ISS 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>Restriction</li> <li>Detention or ISS 3-5 days</li> <li>Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>Long Term Suspension</li> </ul>		
<b>a) Tardiness</b>						
<b>b) Leaving Campus without Authorization</b>		<ul style="list-style-type: none"> <li>Immediate Parent Notification</li> <li>Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>Long Term Suspension</li> </ul>	Yes	Yes
<b>c) Unexcused absence</b>		<ul style="list-style-type: none"> <li>Immediate Parent Notification</li> <li>Detention or ISS 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>Detention or ISS 3-5 days</li> <li>Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>Long Term Suspension</li> </ul>		
<b>d) Truancy(On/Off Campus)</b>		<ul style="list-style-type: none"> <li>Immediate Parent Notification</li> </ul>	<ul style="list-style-type: none"> <li>Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>Expulsion</li> </ul>	Yes	Yes

		<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>				
<b>8. Breaking and Entering School Premises/Trespassing</b>	*	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	Yes	Yes
<b>9. Bus Safety Rules Violation</b>		<ul style="list-style-type: none"> <li>• Incident Report</li> <li>• Bus Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Bus Suspension 5-10 days</li> <li>• Loss of Bus Privilege</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> <li>• Long Term Loss of Bus Privilege</li> </ul>		Yes
<b>10. Cheating or Plagiarism/Forgery/Falsification/False Information</b>		<ul style="list-style-type: none"> <li>• ISS 3-5 days</li> <li>• Loss of Credit</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Loss of Credit</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> <li>• Loss of Credit</li> </ul>		Yes
<b>11. Controlled Substances</b>	*	<ul style="list-style-type: none"> <li>• Suspension 5-7 days</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	Yes	Yes
<b>a) Solicitation-Drugs and Alcohol (**illicit or prescription drugs)</b>	**				Yes	Yes
<b>b) Sale/Distribution-Drugs</b>	**	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>			Yes	Yes
<b>Sale/Distribution-Alcohol</b>	*	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>		Yes	Yes
<b>c) Use/Possession-Drugs (** if illicit or prescription drugs)</b>	*	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>		Yes	Yes
<b>Use/Possession-Alcohol</b>	*	<ul style="list-style-type: none"> <li>• Suspension 5-10 days</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	Yes	Yes
<b>Use/Possession-Tobacco</b>	*	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Detention or ISS 1-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-10 days</li> <li>• Long Term Suspension</li> </ul>		
<b>d) Paraphernalia Possession-Drugs and Tobacco</b>		<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	Yes	Yes
<b>12. Defiance/Disrespect/Insubordination/Non-Compliance</b>		<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>		Yes
<b>13. Disruption Of the Educational Process</b>		<ul style="list-style-type: none"> <li>• ISS 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>		Yes
<b>14. Dress Code Violation</b>		<ul style="list-style-type: none"> <li>• Reprimand/Change Clothes</li> <li>• Detention or ISS 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention or ISS 3-5 days</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>		
<b>15. Fighting</b>	*	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>		Yes
<b>16. Gambling</b>		<ul style="list-style-type: none"> <li>• Detention or ISS 3-5 days</li> <li>• Suspension 1-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention or ISS 5-10 days</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>		Yes
<b>17. Hazing</b>	*	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	Yes	Yes

<b>18. Injury Prone Behavior (Horseplay/Roughhousing/Recklessness)</b> <b>*Endangerment: If results in substantial physical injury</b>		<ul style="list-style-type: none"> <li>• Detention or ISS 3-10 days</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>		Yes
<b>19. Intimidation Harassment/Threats/Bullying/Cyber Bullying/</b>	*	<ul style="list-style-type: none"> <li>• Detention or ISS 5-10 days</li> <li>• Suspension 1-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>	Yes	Yes
<b>20. Negative Group Affiliation/Secret Societies (Gang affiliation)</b>		<ul style="list-style-type: none"> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>	Yes	
<b>21. Possession of a Combustible (lighters, matches, firecrackers, gasoline etc.)</b>		<ul style="list-style-type: none"> <li>• Detention or ISS 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>		
<b>22. Public Display of Affection (PDA)</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Detention or ISS 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention or ISS 3-5</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 days</li> </ul>		
<b>23. Sexual Offenses:</b>		<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-10 days</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>		
<b>a) Obscene/Pornographic materials</b>		<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>		Yes	Yes
<b>b) Indecent Exposure</b>		<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>		Yes	Yes
<b>c) Sexual Harassment</b>	*	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>		Yes	Yes
<b>d) Sexual Harassment with contact</b>	*	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>			Yes	Yes
<b>e) Sexual misconduct with a minor/child molestation</b>	**	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>			Yes	Yes
<b>f) Sexual Assault (rape)</b>	**	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>			Yes	Yes
<b>24. Theft</b>		<ul style="list-style-type: none"> <li>• Detention or ISS 5-10 days</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	Yes	Yes
<b>a) Petty Theft (&lt; \$100)</b>		<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	Yes	Yes
<b>b) Theft (&gt;\$100)</b>		<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>		Yes	Yes
<b>c) Burglary (Breaking and entering 2<sup>nd</sup>/3<sup>rd</sup> degree)</b>	*	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>			Yes	Yes
<b>d) Burglary (First Degree)</b>	**	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>		Yes
<b>e) Extortion</b>	*	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>		Yes	Yes
<b>f) Robbery</b>	**	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>			Yes	Yes
<b>g) Armed Robbery</b>	*	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-10 days</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	Yes	Yes
<b>25. Vandalism/ Destruction of School/ Personal Property</b>		<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-10 days</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	Yes	Yes
<b>a) Graffiti/Tagging</b>		<ul style="list-style-type: none"> <li>• Suspension 5-10 days</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>	Yes	Yes
<b>b) Personal Property</b>	*	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>		Yes	Yes
<b>c) School Property</b>	*	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Detention or ISS 3-5</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-10 Days</li> </ul>		
<b>26. Vulgarity/Profanity/Inappropriate Use of Language</b>		<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Detention or ISS 3-5</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-10 Days</li> </ul>		

<b>a) In general</b>		days		• Long Term Suspension		
<b>b) Student to Student</b>		• Detention or ISS 5-10 days	• Short Term Suspension	• Long Term Suspension	Yes	
<b>c) Student to Teacher/Staff</b>		• Short Term Suspension	• Long Term Suspension	• Expulsion	Yes	
<b>27. Weapons-Possessions/use/distribution JIC-I</b>	*	• Long Term Suspension • Expulsion	• Expulsion		Yes	Yes
<b>a) Dangerous Instruments/Devices</b>						
<b>b) Explosive Devices</b>	**	• Expulsion			Yes	Yes
<b>c) Simulated Weapons</b>		• Long Term Suspension	• Expulsion		Yes	Yes
<b>d) Firearms</b>	**	• Expulsion			Yes	Yes
<b>e) Other Weapons</b>	**	• Long Term Suspension • Expulsion	• Expulsion			
<b>28. WUSD Facilities Threats/Tampering</b>	**	• Short Term Suspension	• Long Term Suspension	• Expulsion	Yes	Yes
<b>a) Fire Alarm Misuse</b>						
<b>b) Chemical/Biological /Bomb Threat</b>	**	• Expulsion			Yes	Yes
<b>c) Other School Threat</b>	*	• Long Term Suspension	• Expulsion			
<b>29. Other Violations of School District Policy</b>		• Detention or ISS 5-10 days	• Short Term Suspension	• Long Term Suspension		



**EXHIBIT 1**

**NOTICE TO PRINCIPAL OF  
REFUSAL TO READMIT STUDENT**

**(Must be submitted by next business day following temporary removal)**

Teacher \_\_\_\_\_ Student \_\_\_\_\_

School \_\_\_\_\_ Class \_\_\_\_\_ Period \_\_\_\_\_

Under the provisions of A.R.S. 15-841, I am refusing to readmit the above-named student to the identified class. The temporary removal was made under the following condition (one [1] of the two [2] conditions must be selected and substantiated):

- 1. **The pupil has repeatedly interfered with my ability to communicate effectively with the other pupils in the classroom or with the ability of the other pupils to learn.**
- 2. **The pupil's behavior is so unruly, disruptive, or abusive that it seriously interferes with my ability to communicate effectively with the other pupils in the classroom or with the ability of the other pupils to learn.**

*Instructions:* Describe the incidents that have prompted the decision to remove the student from the class. It is important that complete and detailed information is provided, as it will be used (1) by the principal in determining the appropriate discipline management techniques, consistent with Governing Board rules, to be applied to this case, and (2) by the placement review committee to determine whether the student should be placed back in the class if the teacher and principal cannot reach consensus that acceptable corrective measures have been accomplished to effect the student's return to class.

To the extent possible, report literal disruptive remarks made by the student, and list contributing factors such as the student's facial or bodily expressions, gestures, sounds, and so forth. Explain how the student attempted to divert the attention of other students, to encourage their participation in the misbehaviors, and to otherwise interfere with the classroom management, teaching, and learning processes. State the techniques, both successful and unsuccessful, that have been attempted to restrain the student's misconduct, gain the student's cooperation, or otherwise control the situation. List the dates of and summarize the communications and conferences with the student's parent(s) or other responsible adult(s) to elicit their assistance in resolving the difficulties with the student.

If the space on this form is inadequate, check the box on the following page and indicate the number of supplemental sheet(s) you are attaching to this notice.

Date of misbehavior:    Description of incident:

Techniques attempted:

Parental conference held?  Yes  No If yes, date held and summary of outcome.

Date of misbehavior: Description of incident:

Techniques attempted:

Parental conference held?  Yes  No If yes, date held and summary of outcome.

Date of misbehavior: Description of incident:

Techniques attempted:

Parental conference held?  Yes  No If yes, date held and summary of outcome.

**Additional space is needed. \_\_\_\_\_ supplemental sheets are attached to this notice.**

Express your opinion of the action(s) that will be most effective with the student and

state your expectation for the outcome of your decision to remove the student from your class.

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Teacher's Signature

Date notice submitted to  
principal



**SUPPLEMENT TO**  
**NOTICE TO PRINCIPAL OF REFUSAL TO READMIT STUDENT**

Teacher \_\_\_\_\_ Student \_\_\_\_\_ Date \_\_\_\_\_

School \_\_\_\_\_ Class \_\_\_\_\_ Period \_\_\_\_\_

Date of misbehavior: Description of incident:

Techniques attempted:

Parental conference held?  Yes  No If yes, date held and summary of outcome.

Date of misbehavior: Description of incident:

Techniques attempted:

Parental conference held?  Yes  No If yes, date held and summary of outcome.

\_\_\_\_\_ of \_\_\_\_\_ Supplemental Sheets